



SCORE System

The FGCU Sport Clubs Official Report of Engagement (SCORE) System is in place to recognize the effort, hard work and overall involvement of Sport Clubs on an annual basis. The SCORE System evaluates Sport Club involvement and engagement in a variety of categories in order to determine levels which impact a Sport Club's funding for the upcoming fiscal year, as well as a club's status as a Registered Sport Club.

The Sport Club Executive Board (SCEB) will use the results of the SCORE System to guide their decisions during the budget allocation process. No specific financial values will be placed on the tier levels because funding varieties each year dependent on Student Government allocations.

Tier Levels

The SCORE System is made up of four (4) tier levels. Emerald is the highest followed by Gold and then Blue. White is the lowest tier and is the minimum requirement to remain a Sport Club. Clubs that do not complete enough requirements to make at least White tier will be considered Unclassified and must meet with the SCEB regarding the club's status as a Register Sport Club and eligible for funding.

A club's tier is determined by the requirements the club meets in the six (6) outlined categories. The overall tier placement will be determined by the combined average of a club's performance in the various categories.

<i>Category</i>	Tier 1 - Emerald	Tier 2 - Gold	Tier 3 - Blue	Tier 4 - White
<i>Roster</i>	30+ people	29-20 people	19-10 people	9-4 people
<i>Fundraising</i>	60%+ of Allocated	59%-45% of Allocated	44%-20% of Allocated	19%-15% of Allocated
<i>Event Hosting & Travel</i>	9+ events/trips	8-5 events/trips	4-2 events/trips	1 event/trips
<i>Community Service</i>	100+ hours	99-40 hours	39-20 hours	19-10 hours
<i>Attending Sport Club Events</i>	6 events	4 events	2 events	1 event
<i>Administrative Points</i>	65+	64-51 points	50-31 points	30 points

SCORE System Submission Guide

Category	How to Receive Credit	Documentation Required
<i>Roster</i>	Roster is determined by active members listed on Eagle Link page and completed waivers.	<ul style="list-style-type: none"> • Eagle Link Roster • Waiver • Baseline Concussion Test*
<i>Fundraising</i>	Fundraising is determined by the percentage of funds raised in relation to the allocation awarded, excluding any awarded reserve funds. Clubs without allocated funds will be assessed based on the average club allocation for the year: \$5,000.	<ul style="list-style-type: none"> • Financial Report
<i>Event Hosting & Travel</i>	Event hosting and Travel is a combination of club events and trips. Events hosting is any home event related to the club's mission, such as a competition, performance, instructional seminar, or recreational event. Travel is any approved trip related to the club's mission, competitive or developmental.	<ul style="list-style-type: none"> • Events: Posted on Eagle Link • Travel: Approved Travel Form & Eagle Link News Article
<i>Community Service</i>	Community Service is determined by the total hours by individual members. Minimum of 4 members must participate to receive credit.	<ul style="list-style-type: none"> • Eagle Link News Article with # participants & duration
<i>Attending Sport Club Events</i>	Minimum of 4 members must participate to receive credit.	<ul style="list-style-type: none"> • Event Attendance Form
<i>Administrative Points</i>	<p>Administrative Points are awarded for tasks completed. Every club must complete the following tasks: Officer Training, Financial Form, Eagle Link Constitution.</p> <p>Clubs can lose points for disciplinary reasons.</p> <p>For Campus Involvement a minimum of 4 members must participate to receive credit per events.</p>	<ul style="list-style-type: none"> • Meeting: Officer Training, SCC Monthly Meeting, Semesterly Mentor Meeting • Forms: Budget Request, Financial Report, Inventory Report, Semesterly Schedules • Eagle Link: Update page • Campus Involvement: Event Attendance Form

Engagement Categories

Roster Size

Each club is required to maintain a roster on Eagle Link of all active member. In order to be considered an active member, students must be listed on the club's Eagle Link page roster, and have a completed current waiver on file with the Sport Club Office. If the club is a higher risk club they may be required to also have completed a concussion prescreening test. Rosters should be updated and maintained to reflect accurate participates. Each club is required to maintain a minimum of four (4) active club members.

Fundraising

Each club is required to fundraise in order to request allocated funds from the Sport Club Executive Board (SCEB). Clubs are required to fundraise a percentage of the allocated funds they were awarded for the fiscal year, excluding any funds awarded from the Reserve Funds. Fundraising is defined as any monies or the monetary value of in-kind donations that a club collects in a fiscal year for the benefit of the club's operations. Fundraising is reported via the submission of the Financial Report on Eagle Link. The minimum requirement is to fundraise 15%.

Clubs that did not receive any allocated funds, will be required to fundraise based on the current clubs' average allocation in order to be eligible for allocated funds next fiscal year.

2020-21 Average Allocation: \$5,000

Event Hosting & Travel

Each club is required to either host an event or travel. Event hosting can be competitive, instructional, performance, or recreational in nature, but must be related to the club's mission. The location of these home events can be on campus or in the surrounding community. Events must be submitted and approved through Eagle Link. If hosting an event at a Campus Recreation facility a Reservation Request must be submitted to request space through Eagle Link.

Travel can be any trip developmental or competitive in nature related to the club's mission. Travel must be submitted and approved through the Travel Form and a News Article on Eagle Link summarizing the trip. Each club is required to host one (1) event or travel on one (1) approved trip.

Community Service

Each club is required to participate in community service. Community service is deemed as services volunteered by individuals or an organization to benefit a community or institution. Community Service will be counted based on number of hours completed by each individual member. A minimum of four (4) members must participate per community service activity to receive credit. Community Service is reported through the submission of a News Article on Eagle Link summarizing the activity and participants. Each club is required to perform 10 hours of community service.

Example News Article

This week the [**Club Name**] participated in a community service project with [**Community Service Organization/Activity**]. [**Number**] club members spent [**Number**] hours [**Description of Activity**] for the purpose of [**How the Activity Helped the Community**].

Attending Sport Club Events

Each club is required to show support for other Sport Clubs by attending events hosted by other clubs. A minimum of four (4) members must attend the Sport Club event to receive credit. Attending Sport Club Events is reported via the submission of the Event Attendance Form on Eagle Link. Each club is required to attend one (1) other Sport Club event.

Administrative Points

Each club is required to complete administrative tasks and communicate with the Sport Programs Staff. Administrative Points are broken down into subcategories. Clubs receive points for the completion of administrative tasks such as meeting attendance, form completion, maintaining their Eagle Link page, and other campus involvement. Clubs can also lose points based on late paperwork or disciplinary incidences.

Each club is required to accumulate at least 30 points which must include the following administrative takes: have three (3) officers attend officer training, submit the Financial Report, and provide an updated constitution on Eagle Link.

Meeting Attendance	Officer Training (1pt per Officer)	1
	Mentor Meeting Fall	5
	Mentor Meeting Spring	5
	September SCC Meeting	2
	October SCC Meeting	1
	November SCC Meeting	1
	December SCC Meeting	1
	January SCC Meeting	1
	February SCC Meeting	1
	March SCC Meeting	1
	April SCC Meeting	2
Form Completion	Budget Hearing	5
	Financial Report	5
	Inventory Report	5
	Risk Level Requirement	2
	Schedule Fall	1
	Schedule Spring	1
Eagle Link	Description	2
	Photos	2
	Member Management	2
	Constitution	2
Bonus	Campus Rec Events	3
	Hazing Prevention Week	3
	Homecoming	3
	Diversity & Inclusion	3
	Prevention & Wellness	3
	Campus Awards	5

Meeting Attendance

Meeting Attendance entails the attendance and participation in the following meetings:

- **Officer Training:** Clubs will receive points for each Officer that attends officer training.
- **Mentor Meetings:** Clubs must schedule a meeting with their designated SCEB Mentor once a semester. A minimum of two (2) club Officers must attend.
- **Sport Club Council Meetings:** The Club's SCC Representative must attend the monthly meeting throughout the academic year.

Form Completion

Form Completion entails the completion and submission of the following forms:

- **Budget Request:** Submit Budget Request and attend a meeting with the SCEB to review request.
- **Financial Form:** Form outlining the club's financial plan and fundraising.
- **Inventory Report:** Form outlining the equipment storage and inventory.
- **Risk Level Requirements:** Meet the risk level requirements for the club through the submission of Standard First Aid and Adult CPR/AED certifications.
- **Event Schedules:** Club must submit a summary of their planned events each semester, including anticipated dates, times, and locations.

Eagle Link

Clubs are required to maintain their Eagle Link pages. Annually, the Sport Club Executive Board will review club pages to confirm the following criteria have been met.

- **Description:** Description is complete and clearly states the organization's mission, and purpose. Links provided and work for social media pages.
- **Photos:** Club's profile picture is uploaded, multiple albums of events, team members, or representative images are available.
- **Member Management:** All active club members are listed on the roster. All Officers are listed with completed profiles, profile pictures, and contact information.
- **Constitution:** Club's most up-to-date constitution is posted and accessible to students.

Campus Involvement

Clubs can earn bonus points for their involvement on campus or receiving Sport Club awards. A minimum of four (4) members must attend the campus event to receive credit. Campus Involvement is reported via the submission of the Event Attendance Form on Eagle Link. Clubs can earn points through the following activities:

- Campus Recreation Events
- Hazing Prevention Week
- Homecoming
- Diversity & Inclusion Events
- Prevention & Wellness Events
- Sport Club Awards

Disciplinary Points

Points can be deducted and additional penalties enforced for violations of FGCU or Sport Club Program policies and procedures. The deduction of points is in addition to any penalties outlined from Sport Club Executive Board disciplinary sanctions. Points can also be deducted for minor offenses such as late paperwork. Clubs will receive a deduction for each business day the paperwork is late with a cap of -20 possible points per offense.

Penalty	Points
Late Paperwork (per business day late)	-1
Disciplinary Meeting (level 1)	-3
Disciplinary Meeting (level 2)	-4
Disciplinary Meeting (level 3)	-5