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Please bring this form to the FGCU Enrollment Services Center located on the first floor of McTarnaghan Hall or email it, from your Eagle Email account, to ESC@fgcu.edu.

Page 2

UIN: \_\_\_\_\_ Full Name: \_\_\_\_\_

NOTICE TO ALL STUDENTS:

FGCU students will be allowed to withdraw from a maximum of three (3) lower-level courses (numbered 1000-2999) and two (2) upper-level courses (numbered 3000-4999) without academic penalty after the drop/add dates, resulting in "W" grades which will not impact a student's GPA. Courses beyond this limit will be assigned a grade of "WF".

Additional text regarding withdrawal policies and academic consequences.

Consideration for exception to withdrawal policy must be made to the Extenuating Circumstances Appeal Review Board

Board information and instructions for appeal process.

Table with 5 columns: Drop course order, CRN (5 digits), Course Prefix & Number (Undergraduate Courses Only), Credit hours, For Office Use Only (Courses updated to WF, initials & date)

Student Signature Statement (Please read fully)

Statement text regarding student's understanding of withdrawal policy and consequences.

My term withdrawal from the university is not official until the Office of Records & Registration processes this form.

Additional text regarding the official withdrawal process.

Additional text regarding the withdrawal process.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Email Address (after withdrawal) \_\_\_\_\_

For Office Use Only

Table with 4 columns: Office, Signature, Date, Date Processed in Banner & Comments