



Preparing to Retire from the FRS Investment Plan

Congratulations on your upcoming retirement! The information below is designed to help guide you through the transition from employee to retiree.

People First ID: _____

Retirement Date: _____ **Insurance Benefits End Date:** _____

Final Paycheck: _____ **Leave Cashout Date:** _____

6 month window prior to planned retirement date:

- Review the [FRS Investment Plan Termination Kit](#)
- Call MyFRS at (844) 377-1888 to initiate your retirement.
- Submit your retirement/resignation letter to your department.

Immediately after retirement date:

- Contact the People First Service Center at (866) 663-4735 if you desire to continue your insurance with the State of Florida. Retirees from the FRS Investment plan must wait three full months from their retirement date before they are eligible to take a distribution from their retirement plan. During that time, you can elect COBRA through the State of Florida. Once you take a distribution from your retirement plan you can contact People First to switch from COBRA coverage to retiree health insurance.
- Contact Social Security for Medicare enrollment at www.ssa.gov or by calling (800) MEDICARE (800-633-4227).