

**Florida Gulf Coast University
Faculty Senate Meeting
Minutes of 10/17/08
Student Union Chambers**

Attendance:

Alexakis, George; Angeletti, Michelle; Burkett, Tony; Carlson, Erik; Chesnutt, Rod; Cooke, Rachel; Gogate, Lakshmi; Harrison, Doug; Hartley, Anne; Kauanui, Sandra; Kirche, Lee; Kleeger, Jeff; Lindsey, Chuck; Paine, Morgan; Rosenthal, Martha; Sakharuk, Alex; St. Hill, Halcyon; Swalaheen, Mushfiq; Szeesi, Tunde; Upham, Dayle; Vazquez-Montilla, Elia; Villiers, Claude; Voytek, Mary; Yazici, Julie; Zhao, Fan

Alternate Senators:

Mark Busbee (for Boldic-Simpson, Sheila),Carolynne Gischel (for Simpson, Mark)

Absent without Alternate:

Braddy, Jon; Erdman, Rob; Jinian, Jeff; Mock, Karen; Murray, Beth; Wisnom, Mary

Absent with Proxy:

Guests:

Gray-Vickrey, Peg; Isaacs, Madelyn; Navaratna, Menaka; Roman, Isaac; Snyder, Paul; Toll, Ronald

I. Gathering

President Halcyon St. Hill called the meeting to order at 9:05 a.m. when quorum was reached.

II. Reports

A. Provost & Vice President for Academic Affairs Report – Ron Toll

- Provost Toll told the Senate that the contract for the solar ray field has been awarded to Regenesys and thanked the faculty that were on the selection committee. Construction will begin soon and be completed in the spring.
- Advertisements for the 26 new faculty positions and 20 current openings appeared this week in *The Chronicle for Higher Education*. I have asked that applicants for these positions be required to submit a statement of “teaching philosophy.” While junior faculty members may have less of a “teaching philosophy,” more and more graduate schools are thinking about preparing graduate students as teachers as well as researchers. I have asked that the salary ranges not be posted as it is in our best interest. Search committee chairs, deans and I will be meeting to discuss procedures. One goal is to insure that candidates from diverse backgrounds are included in the applicant pool. This is something I pledged to do when I first interviewed for this position. Cheryl Seals-Gonzales, Director, Institutional Equity and Compliance, will be assisting.
- Eagle Family Weekend is being held this weekend. I will be participating in multiple functions including a teaching demonstration.
- Budget Planning Council - a bylaws draft is now available on the Academic Affairs website. Council will have five subcommittees so there will be ample opportunity for participation, including faculty representation.
- New Faculty Academy is moving along well.
- On October 27th and 28th, two information technology consultants from Stratum-Broadband will be on campus to review various IT related issues. This company and its consultants are well known to me. They will not be looking at individual software or pedagogical concerns but rather operating at the 70,000 foot level.
- In response to faculty, I am making available an additional one-time amount of \$10,000 through my office for some form of faculty development for this year.

Approved October 31, 2008

- On Thursday, Governor Crist announced he is asking all state agencies to submit a budget reflecting a 10% reduction. This could amount to 7 to 9 million for FGCU and is an enormous potential funding cut. Time ran out and motion was made and passed to extend by five minutes.
- Morgan Paine asked how the University's liability insurance premium structure worked in relation to recent legal settlements. Dr. Toll indicated that he did not know if our current premiums would be increased as a result of the recent awards but would try to find out and report back. He noted that at the press conference earlier this week, President Bradshaw indicated that our culture supports the ethics and integrity that should be seen in a university. President Bradshaw is putting into place an external review of the situation and the results will be very public. The President wants to address this issue and will be taking appropriate oversight.

B. Academic Misconduct Process Update - Mike Rollo

- Dr. Rollo told the Senate that his office is working on getting the Student Affairs team up and running and were meeting later this afternoon.
- Wants to focus on what FGCU students are thinking and their perception of their academic honesty.
- Over 1,000 people have signed up to attend Eagle Family weekend today through Sunday. President will be speaking on Saturday morning, a barbecue luncheon will be held on Saturday and a brunch on Sunday. Several sporting events will be taking place at the same time. There will be lots of ways to participate. We want families to see what students are experiencing. Many of our students are "first generation" college students.
- New Religious Policy has been established to accommodate religious holidays of students of religions including Christianity. Most of FGCU's secular calendar does not interfere with Christian calendar holidays.
- The Greek influence continues strong on campus. Sigma Chi Fraternity will be coming to FGCU on October 24th, , Sigma Phi Epsilon Fraternity will be returning with their national charter on November 1, and Zeta Phi Beta Sorority Inc. will soon be part of the FGCU Greek scene.
- New residence hall, Biscayne Hall, is under construction and will feature a living/learning program. The movie "Blood Diamond" was recently shown to students and faculty at Everglades Hall. Potential for more living/learning programs will grow.
- FGCU now has over 10,000 students. Our office is seeing a lot of first year violations such as alcohol. Part of our job is to interact with the students and talk to them about their behavior and responsibility.

C. Syllabus Update - Peg Gray-Vickrey

- Dr. Gray-Vickrey told the Senate when FGCU first opened there was an online syllabus wizard which was used by 100% of the faculty. Only 12% of the faculty is now using and most of these users are primarily in the College of Business. Guidelines have changed over time. Faculty is now primarily using Web CT and Angel.
- Please look at the "Guidelines for Course Syllabus" included in the handouts for this meeting. Let me know of any suggested changes. College deans have recommended nos. 3, 4 and 15.
 - No. 3 - College and department offering the course
 - No. 4 - Pre and co requisites for the course (as listed in Gulflin)
 - No. 15 - Due dates for papers and projects, and exam dates
- The original syllabus wizard will eventually disappear. These new guidelines are for every FGCU syllabus. It doesn't matter where or how published. This is what needs to be in the syllabus no matter how created. Need for the system to be user friendly for both students and faculty.
- Dr. Toll noted that the syllabus is being used more and more as a legal contract. Please indicate what you mean. Be explicit. Faculty members have tremendous academic freedom. Time ran out and motion made and passed to extend by five minutes. Dr. Toll also noted that while an instructor can give the student a document to sign that states that he/she has read the syllabus; he, personally, does not plan to do.
- Dr. Gray-Vickrey noted that it did not matter whether the instructor handed out hard copies or put the syllabus on-line; the only requirements are that the student has access to and that the

department chair/dean has a copy. She told the Senate to look at academic behavior standards, etc. Outcomes should have some congruencies.

- Dr. St. Hill said the Senators could decide who would take the guidelines to the entire college or could take to departmental meeting and submit input to Peg within a three-week period.
- Dr. Gray Vickrey said these guidelines will be implemented next semester.

D. SGA Report - Isaac Roman

- Website should be up and running within two weeks.
- Degree audit will take place end of October.
- Eagle Family Weekend this Friday, Saturday and Sunday.
- Working on bussing students to out of town sporting events.
- Executive Branch looking at long term planning for next three years. Goal is to keep Student Government consistent and not change every year.

E. UFF Report - Maddy Isaacs

- UFF Chapter Meeting held yesterday. Approximately 30 people attended including Jennifer Goen, Director of Government Relations.
- Executive team meeting being held today.
- Informal lunch meeting on November 17th in SU 214.
- Higher education funding to control our own tuition destiny is high priority for UFF at the state and local level.
- Fall Social will be held on Wednesday, October 29th in Student Union 214. Please feel free to attend.
- FGCU Consultation with UFF will be held on Friday, November 21st.
- The Inversion/Compression Team headed by Monika Renard is starting to gather information.
- The Labor/Management Team will hold sessions soon to discuss class size increases.
- Lot of questions currently exist on how faculty handles religious observance; normally focus on students; no clear policy for faculty.

F. Senate President's Report – Halcyon St. Hill

- The Faculty Leadership Team met two weeks ago. Working on a Manual for Senate Procedures. Will send to the Senate as we progress.
- Bylaws revisions are being addressed by teams. You should be hearing from your team representatives about getting input from your unit about bylaw revisions. Please touch base with your unit representatives and share your input.
- Facing issue of some Senate Teams not having yet met or having elected leaders for this year (AY 2008 - 2009).
- General Education Council is working on a diversity proposal. Should have received information about this proposal with a copy of it along with a request for unit input. Please review the proposal and share input with your General Education Council representative. When the proposal is complete, it will proceed through the normal process.
- Textbook Bill - teleconference was held earlier this week. Looking at parameters to establish deadlines, guidelines, policy, etc.
- MAC users have concerns about not being able to use the PDF file maker. Need to first save down as a word document, and then save as pdf. IT is working on this problem. For those experiencing difficulties, contact Mary Banks directly for assistance.
- It was brought to my attention that the senate excellence awards are given to individuals once only and that should be re-examined. Request was made to looking at allowing people to receive more than one award in a lifetime. This will be brought to the awards committees. Provide input to your committee members.

- The next UBOT Meeting is on October 21, 2008. You should receive an e-mail from Susan Evans about this; the UBOT agenda is on-line. Sheila McDevitt, Chair of the Board of Governors (BOG) will visit our campus and provide greetings at that UBOT meeting.
- Please mail suggestions to Martha Rosenthal regarding the bylaws changes.

III. Approval of Minutes:

Motion made and seconded to approve the minutes from the October 17, 2008 meeting; minutes approved.

IV. New Business

V. Old Business

A. Emeritus Faculty Criteria – Chuck Lindsey (Action Item)

- Dr. St. Hill thanked the committee for pulling revisions together so quickly.
- Roger Greene furnished the Senate with the attachment showing the policies of other SUS institutions.
- Chuck noted that the main changes as follows:
 - Second eligibility bullet “must hold the rank of Associate Professor or Associate University Librarian or higher.” Need to make this change if passed.
 - Third eligibility bullet ‘must have completed a period of five (5) years at FGCU.’
- Motion was made and seconded to have 10 years as the minimum.
- Elia Vazquez-Montilla said this should be about service, not tenure, how one contributes to sense of place and profession: How much has person contributed to the profession?
- Lee Kirche stressed that contribution is what is important.
- Sandra Kaunau said this is not about time but what they add.
- The decision was made to change years from 10 to 7. Amendment made to “Changing minimum requirements of years required at FGCU from 10 to 7.” Vote taken on amendment. Passed. Wording will be changed to reflect 7 full years instead of 5. Time ran out and motion made and passed to extend by 5 minutes.
- Doug Harrison made a motion to accept the emeritus faculty criteria proposal as amended. Seconded and voted on. Criteria passed with the change to 7 years. Dr. St. Hill said this would go into effect after approval by Academic Affairs.

VI. Other Items & Announcements

- Next Senate Meeting: October 31, 2008
- Family Weekend this Weekend
- Speaker Betty Muzinara, from Uganda, will be speaking on October 28th on “Human Rights in the 21st Century: Civic Engagements from the Grassroots.” RSVP to Ashlyn Gibbs.
- Gallery Fresh Gallery Artists reception and opening on Thursday, October 30th

VII. Adjournment

Meeting adjourned at 10:55 a.m.