

**FLORIDA GULF COAST UNIVERSITY  
FACULTY SENATE MEETING  
DRAFT Minutes**

**Date:** 02/26/2010

**Time:** 9:30-11:30 am

**Place:** SU 213

**Attendance:**

	Greene, Patrick	Lindsey, Chuck		
Anstadt, Scott		McShane, Megan		Van Duijn, Arie
Elliott, Beth		Mock, Karen	Renard, Monika	Villiers, Claude
	Hibbard, Susan	Morris, Doug	Roca, Maria	Zhao, Fan
	Jones, Travis	Oistad, Kay	Rosenthal, Martha	
Fay, Patricia			Ryther, Peter	
Gilbert, Shelby	Kleeger, Jeff	Paine, Morgan T	Swaleheen, Mushfiq	

**Absent with Alternate (Alternate Senators):** Alexakis, George (Howard Smith); Everham, Win (Ai Ning Loh); Hammerling, Julie (Lori Lupe); Kakareka, Joseph (Mary Voytek); Osterman Meyer, Angela (Anne Hartley); Paschall, Mack (Doug Carothers).

**Absent with Proxy:** Fauerbach, Michael (Anne Hartley); Hale, Katherine (Ai Ning Loh); Pavelka, Sandra (Howard Smith); Towne, Amy (Mary Voytek)

**Absent without Alternate or Proxy:**

**Guests:** Leslie Williams Hale; Loren Prive; Carl Steinberg; Ron Toll; Doug Harrison; Hudson Rogers.

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1) Gathering: 9:30 am, Quorum achieved at 9:35 am

- Welcome and Introductions – Chuck Lindsey
- Friendly reminder that Senate is operating under Robert’s Rules of Order and according to those rules, during meeting all remarks must be directed to the chair, and everyone must be acknowledged by the chair.

2) Approval of Minutes of February 12, 2010

- Motion to approve passed by voice vote with two abstentions.

3) Standing Reports

- Provost’s Report – Provost Toll
- Reminder that at 11:30 am this morning in AB3 231 a panel of faculty members who attended the AAC&U conference in January will bring back the information they gleaned from the conference, contribute back to university, and discuss what the meeting meant for them.
- Mentioned last time, put into pace an assessment council with the Blue Star team and putting into place a Gen Ed Task Force. Spoke to leadership about the Task Force, asked

Scott Karakas and Chuck Lindsey to be co-chairs, both having great overall knowledge of Gen. Ed.

- Also heard from leadership that it was important to have program leaders part of that Task Force. When asked for call of how many were interested, got about 50, now looking for input from various places to narrow down to 9 or 10. Hoping to move forward after spring break, and putting into place plans for three closed loop circles for collecting data regarding Gen Ed. offerings prior to 5 year SACS review. Will be interacting with the Overall Assessment Council. Gotten good feedback on how those two organizations will work together--not meant to be duplicating agencies.
- Deep in the hiring season--approving some hires already. Talked about search process with several colleagues and in front of this group. Intends over off seasons to take time to look at SOAR and hiring process, explain a clear understanding of shared responsibilities.
- Question: heard concern about new way of initiating SAI. Received bubble sheets for faculty to fill out. Seems like replication of information already in system.
- Answer (Provost Toll): Not familiar with those details, will go back and look into it.
  
- SGA Report – Peter Ryther, SGA Vice-President
  
- Student Government website is up and running [sg.fgc.edu](http://sg.fgc.edu), check it out. There's a lot more information about Student Government, ways to get involved. Also created a forum and a place to chat in order to get better feedback.
- Library extended hours passed, to take effect after spring break. There's a 1-3 hour extension per day.
- Kiosks passed, working on where they'll go and discussing making them AV accessible, will be going in this summer
- Earth Day celebration coming up, theme is "Sustainability." Using local bands, sustainable catering.
- Recycle Mania going well, should get results soon, have been featured on the news.
- Working with Aramark for a Luau in April, after the Student Government elections.
- This week is Rally 'N' Tally, annual rally/lobbying in Tallahassee with Florida Student Association with 30 students, lobbying for student rights
- Alternative Spring Break in New Orleans working with Habitat for Humanity.
- Question: Is there a forum about textbook exchange
- Answer: Looking into textbook exchange program. In the works, advertising on website. Forum was not created for that purpose, but possible incorporate into it
- Question: Student position on raising tuition at Rally 'N' Tally
- Answer: The tuition increases that they would support would be directly tied to academic improvements.
- Question: What percentage of student body in favor of smoke-free campus.
- Answer: Both strong opposition and support.
  
- UFF Report – Madelyn Isaacs
  
- UFF Senate a couple of weeks ago. Heard some of the details about the contract at UF that had been overwhelmingly ratified. Took 4.5 years to bargain it. Feel good about the contract.
- Push with FEA and statewide UFF at legislative level. Will be sending out letters and talking points. UFF at state level has responded to proposal made last year to switch the Senate and President meetings from April to January and UFF council of Presidents, have

their meeting in April in Tallahassee. Made contact with all legislative delegation. Purpose of focus advocacy is investing in higher education to help us exit the recession. Please everyone advocate for it: send letter, make phone call. Had success last year with the combined advocacy avoiding the 10% budget cut.

- Season for UFF elections. All positions are open every year. Just sent out call for nominations, as members increase, representation increases. Accepting nominations till March 17, reopens March 24<sup>th</sup> at the meeting. Consider serving, if not in office, there are plenty of committees to work on.
- Informal chapter meeting well attended, discussion about bargaining, evaluation forum March 12<sup>th</sup>.
- Bargaining 2009 contract continues today, have opened 2010 contract but has deferred it.
- Senate President's Report – Chuck Lindsey
- Spring Commencement will be Sunday May 2<sup>nd</sup> at Germain Arena, time not set yet. Almost 1180 students applied to graduate, approximately 1000 will walk. Reminder to RSVP and attend if you RSVP.
- Commencement committee originally said there would be no receiving lines, but working with Germain to find a way to allow it.
- Emphasize that we want to be clear that the initiatives about workforce training should not take away from other areas.
- Reminder that the deadline for the spring round of Professional Development grants is March 1<sup>st</sup> at midnight.
- Research day is April 23<sup>rd</sup>. Deadline for poster submission application is March 8<sup>th</sup>, can find application on ORSP website.
- There have been questions regarding Final Exam scheduling, asked Student Affairs Team to look into it. Used to have informal policy regarding students' exams, but have not found documentation on it.
- Student Affairs Team met, looking into other university policies for their language.

#### 4) Old Business

- Bylaws amendment proposal re Program Review Team (action item)
- Motion of approval, seconded.
- Discussion of increasing the number of people on the committee to consider the increase in workload.
- Proposal passed unanimously.
- Student Affairs team report on Academic Dishonesty (action item)
- Motion to accept the report and endorse recommendation for task force. Approved
- Discussion of the wording, especially recommendation number three.
- Discussion of the need to be more specific in wording about what cheating is, instead of creating a task force. Be more specific in syllabi. Enforce the mechanisms in place. Student Affairs team discussed same issues.
- Discussion to approve with recommendation to review, enhance, with the discussions from this meeting, and bring back for approval.

- Question: Who is the “staff” referring to in the report. Why staff when it is a faculty and student issues.
- Answer: Student Code of Conduct staff handles hearings.
- Discussion of general rules/guidelines/recommendations for cheating.
- Discussion that the report provides information for faculty so they can adjust their courses appropriately. Work on test security, possibly need workshop and additional resources on assessment.
- Clarification of who imposes documentation in the Student Handbook. It is a committee of students, faculty, staff and then it goes to everyone for approval.
- Motion to extend by five minutes approved.
- Discussion of language provided in handbook about “lending materials.” Does provide sufficient language. At another school, argued that lending material was tutoring.
- Motion to accept with changes to Recommendation number three. Passed with one abstention.
- Resolution in support of domestic partner benefits (action item)
- Motion to endorse.
- Provost Toll discussed what he mentioned at faculty meeting last week, that this raises fundamental issues in regard to equality. Equality is important and something that FGCU and the President both stand for. Provost is not the one to say yes or no to the benefits, but understands what is involved. He will be involved in the President’s cabinet where this issue will be discussed.
- Discussion of the pragmatic issues associated with the domestic partner benefits and where the funding would come from. Provost Toll discusses that other institutions use foundation funding. Question if Provost Toll will take the resolution to Board of Trustees. Hudson Rogers answers that he is unable because it is a bargaining issue and should be sent to the UFF President to be brought to the bargaining table. Madelyn Isaacs agreed.
- Discussion of other institutions also using concession funds to fund the domestic partner benefits.
- Motion to endorse passed with two opposed and one abstention.

## 5) New Business

- Proposal to make FGCU a smoke-free campus (discussion item)
- Discussion about communication from IAT to include in proposal about FGCU involvement to encourage quitting. Suggestion to take back and revise.
- Discussion about it being a discrimination issue.
- Discussion about it being a health issues and it not being congruent to an environmentally healthy campus.
- Discussion on enforcement of rules and regulations in place now and/or for the smoke-free campus. Re-evaluate the system we have, see if there are better smoking areas possible and see if that works first. Enforcement easier for smoke-free campus.
- Discussion about spreading the word that this policy is around, it is a backlash issue to smokers, the smokers need to police themselves.
- Motion to extend time five minutes approved.

- Recommendation to send back to committee with this discussion about smoking cessation programs, look at campus plan to suggest new smoking locations.
- Motion to refer back to IAT passed with two opposed and no abstentions.
- Presentation on bookstore textbook policies (Laura Jensen)
- As a result of the HEOA as recently as January 2010 FGCU has regulation that has implications for on-campus activities.
- Most noticeable change is the requirement for the faculty statements. Process and forms information will come out of Academic Affairs. Once determination about material being used is made, most of the process for submitting to the bookstore will remain the same. Once it comes in, allows research and acquisition, after buyback happens, new books off campus arrive, website becomes visible for students to view. HEOA requires list to be up 30 days before beginning of semester, for last several years we've already implemented that
- Had opportunity to re-evaluate, opportunity now for individual communication to faculty of delivery options (available in a different format) – have identified opportunity for notification, HEOA gives notification that new books now comes in with other items (like a bundle), provides another step to be more diligent.
- Receiving additional requests to meet with faculty meetings for feedback from faculty.
- Anticipating results of HEOA, continued growth of books available digitally, looking for those that do not specify certain technology requirements. Also looking into text rental program for Fall 2010, learning the details, would be happy to keep Senate updated. Has been a redesign of faculty option and because faculty use it so much, HEOA soliciting feedback from us.
- When website goes up, will be more diligent to send message to faculty for notification website is up, invite to view the website, come by the bookstore to make changes if necessary.
- Question: With the E-option offered, does the bookstore keep information from previous semesters.
- Answer: The database is there, the challenge is the search function, hoping that'll be changed first. The ISBN numbers are different for digital books. There will be more emphasis on publishing, bundling or no bundling.
- Question: Any discussion on integrating the form in the process.
- Answer: Number of conversations about making it as integrated as possible.
- Question: What is the degree of privatization of the bookstore and what is the profit margin added on.
- Answer: There is a contract between Follett and FGCU that allows a margin for a variety of expenses, can find out the actual margin.
- Question: The last step to fill a book order is to order new books? It is possible to have all used books. E-version is cheaper, would only it be available.
- Answer: Yes, it is possible to have only used books, the more universal the book, the more opportunity to find it. Two options will always be available, always will have books in the bookstore.
- Comment: Was often rebuffed for trying to find cheaper books for students, with the HEOA provisions, this has to have an effect on the profit margin. The Senate needs to come up with ways to regulate the bookstore purchases and decisions.
- 2010 Alumni Awards (Lindsey Touchette)

- Accepting nominations, honoring seventh Alumni nomination.
- A new award, Soaring Eagle Society, geared for more traditional students, received undergrad degree from here, honor potentially up to give graduates, one from each college.

6) For the Good of the Order

- Student Awards criteria. Could not vote last week (no quorum) and deadline is today, so the criteria stayed as is.

7) Announcements

- There were no announcements.

Next meeting: Friday, March 19, 2010, 9:30 – 11:30 am