

**FLORIDA GULF COAST UNIVERSITY**  
**FACULTY SENATE MEETING**  
**Approved Minutes**

**Date:** 09/24/2010

**Time:** 9:30-11:30 am

**Place:** SU 213

**Attended:**

Anstadt, Scott; Banyan, Margaret; Cooper, Susan; Darnell, Jeanie; Everham, Win; Fauerbach, Michael; Fay, Patricia; Gilbert, Shelby; Guo, Daniel; Hammerling, Julie; Harrison, Doug; Hibbard, Susan; Kakareka, Joseph; Kerekes, Carrie; Kleeger, Jeff; Lindsey, Chuck; Mock, Karen; Morris, Doug; Navaratna, Menaka; Oistad, Kay; Osterman Meyer, Angela; Paine, Morgan T.; Pavelka, Sandra; Renard, Monika; Roca, Maria; Rosenthal, Martha; Stecher, Jo; Swaleheen, Mushfiq; Towne, Amy; Van Duijn, Arie; Wright, Gail; Zhao, Fan

**Absent with Alternate:**

McShane, Megan

**Absent without Alternate:**

Kenny, Robert

**Guests:**

Anthony Graziari; Lenore Benefield; Paul Snyder; H. Rodgers

**1) Gathering: 9:30 am**

*a) Welcome and Introductions – Chuck Lindsey*

- Faculty Senate procedures: we operate according to Robert's Rules of Order. In our Bylaws, it states all reports and business items are limited to 15 minutes, and if we need or want to go over that time limit, there must be a motion to suspend the rules.
- One basic rule of the Robert's Rules of Order, when people are recognized to speak, they address the chair, one thing that is usually detrimental to the actions of a body like this is when people get into active dialogues on the floor. Generally we try to avoid that.
- We require two-thirds of the membership to have a quorum.
- Robert's Rules is available online
- Attendance – We do have a sign-in sheet. If you are attending as an alternate, you need to sign-in next to the senator you are attending for.
- Our bylaws do not require notifying anyone in advance whether you are getting an alternate or attending as an alternate; however, the bylaws require an e-mail to the secretary if you are giving someone else your proxy for a vote.

**2) Approval of Minutes of September 10, 2010**

- Minutes approved with minor corrections

### 3) Standing Reports

#### a) *Provost's Report – Provost Toll*

- Academic Dishonesty/Honor Code – Last year, Faculty Senate approved a motion that supported the review of the Academic Dishonesty/Honor Code. One of the things you did was charge Mike Rollo and me to establish a group to review this matter. We have met and I will be asking Chuck Lindsey to provide me with some names of people who would be interested in serving on the committee. We will get a timeline of events once a group has been established.
- Textbook Affordability – I appreciate the discussion that has gone on at the Senate both in the spring and the current semester. We are going to be adopting suggestions particularly related to having a checkbox system to explain textbook selection. Hudson Rogers is working with administration so we can do this electronically. If we can't have this available through the web immediately, we will have a paper trial that would essentially be the new checkbox procedure. I appreciate your input and think you will be pleased with how this new policy will look in its final form.
- The Board of Governors released a student survey related to issues of textbook affordability. This has nothing to do with what books are selected and assigned by faculty. The purpose is to get information from the students in terms of their sense of affordability. The Board of Governors is taking a much greater interest in costs for students including basic tuition and fees. I will provide a copy of the survey electronically to Chuck for distribution to you. It will be going through Mike Rollo's office for distribution to the students.
- The Board of Trustees ratified the new contract extension for the current year. As you know, this includes a one-time \$1,000 bonus that will be paid in October. Beginning in January 2011, there will be an increase of 2% to base for all eligible employees. We were happy to see final approval on this process.
- Dates to remember:
  - *Faculty Promoting Reception* – Thursday, September 30, at 5:00PM-7:00PM in the Grandezza community
  - *Celebration for External Funding* – Thursday, October 21 at 3:30PM in Sugden Hall 114
  - *Informal Drop-in Sessions* – Thursday, October 28, at 9:00AM-11:00AM in the Student Union Ballroom and December 1, at 3:00PM-5:00PM in Sugden Hall 114

#### b) *SGA Report – Anthony Graziani, SGA Vice-President*

- We are happy to say we have filled our two, open director positions:
  - Government Relations – Danielle Alvarez
  - Director of Environmental Initiatives – Hilary Mains
- Next week our Supervisor of Election Appointment will be going in front of the Student Senate. Hopefully it will be approved so we can move forward with this.
- Two things I ask if you can pass along to your students:
  - Library hours extended – This will be coming into effect next month
  - Printing assistance – We will add \$2.50 to every student's Eagle I.D. cards for printing purposes.

- A few Student Government representatives participated in the Positioning and Alignment forum. We were glad to have the opportunity to get involved in this.
- Student Government President, Kim Diaz and myself went to Tallahassee Tuesday and Wednesday for FAMU's Student Government Inauguration. We will be bringing this ceremony to FGCU in the spring. We would like to have faculty attendance; I will keep you informed with this event.
- We're working on extending Starbucks hours during midterms and finals.
- We have been working with Dr. Rollo and Dr. Shepard on implementing a student fee for a new campus recreation facility. We are in research right now to find out if students would want this on campus and procedures of making this happen. There is potential space by South Lake Village for the center. We are very excited about this and feel it would be a great step forward for FGCU.

**c) *UFF Report – Morgan Paine***

- We would like to offer our thanks to those who participated in the contract extension. It has been ratified and we will receive our bonuses next month as well as a raise in January 2011. The UFF would like to compliment both HR and VPAA for having our raise letters ready to go and moving forward with this.
- Our membership is back up to almost 50% of the total faculty. There is some question as far as precisely how many in-unit faculty are currently employed by FGCU, so exact percentage is uncertain. We ended last year at 52% of in-unit faculty members. We are pleased the faculty members continue to support UFF and be active. We've had a number of new hires join us.
- To celebrate our membership, the UFF has ordered lanyards. At the end of the lanyards is a 4G flash drive with your current contract preloaded. Any member of the UFF wanting their lanyard should speak with Nora Demers.
- We had a very positive chapter meeting last week. We have an informal lunch meeting coming up on October 12. There will be no set agenda, however, we have invited Jennifer Goen, the FGCU lobbyist to join us on the perspectives coming up in the political season and it's potential impact on legislation and budgeting for the coming year. Our goal as in previous years with our meetings with Jennifer is to find out ways we can support hire education in general and FGCU in specific.
- Travel Ban – The UFF's appeal of the travel ban to terrorist countries has failed. It was ruled the state had the right to restrict resources for individuals seeking to travel essentially to Cuba. The UFF and its lawsuit partners are seeking the next judicial steps to be taken.
- UFF is hosting the second in a series of topical forums. You may recall last year we sponsored a panel discussion about evaluation documents across campus. About 40 faculty members came together to listen to other faculty and administrators discuss their experiences in crafting a document that could represent the unique productivity and quality issues in each of the units. After the feedback we received from that session, we identified workload as the next topic we would like to discuss. It forum will be held November 3 and will be followed by a lunch. UFF believes this open forum pattern could help faculty and their supervisors see methods to balance the demands of getting all their work done and ensuring faculty have everything they need to be successful in teaching, service and scholarship.

- We continue to ask faculty to provide feedback to the Positioning and Alignment Task Force and participate in the CORE Climate Study feedback process.
- The UFF continues to seek input from the faculty in creating bargaining positions for next spring. We are looking for members to make ensure the team has diverse representation from the teaching and non-teaching roles. Participating does not necessarily mean participating in every meeting, there are other roles available for this team.

***d) Senate President's Report – Chuck Lindsey***

- I want to remind everyone about the Solution Seeking Sessions for the Climate Study.
- The standing teams of the Senate are meeting; I should have a Leadership team soon.
- Last Friday, I attended a meeting of the Advisory Council of Faculty Senates at UCF. This is a group that consists of two representatives of the Faculty Senate from each state university. We meet three times a year to discuss matters of public concern. I want to fill you in on a few things that were discussed during this meeting:
  - Shared Governance – We have a subcommittee that is drafting a statement on shared governance. We're using the AAUP statement and the University of Florida has already created a nice statement about the principles and practices of shared governance. We're using those as a model. The idea is once our group endorses the statement, then we will bring it back to our individual institutions and bring it to the Board of Trustees for endorsement.
  - A member of the Board of Governors spoke to us about a few items the Board of Governors has going on right now. I thought some may be of interest to you:
    - They have just posted some draft regulation changes regarding tuition and fees. One of these changes would allow universities to charge their own fees with a limit they do not exceed 10% of tuition. This will allow universities to create fees for their own specialized needs. I assume this will be voted on during their next meeting.
    - Another proposed regulation change is allowing universities to establish block tuition plans. Many institutions charge “x” number of dollars for full-time tuition and students can take up to a certain number of hours at a fixed amount. If this is approved, it will allow universities to establish their own plans for block tuition for students.
- The private organization called the Lumina Foundation that studies educational issues. One of the goals they are pushing right now is to increase the percentage of individuals who obtain a degree or certification at the post-secondary level to 60% by 2025. They have published a draft on degree qualification profiles. It outlines a standard set of student learning outcomes that (in their opinion) should be one of the core parts to all college degree programs.
- Everything that was proposed at the Board of Trustees meeting passed. There were some changes to Animal Control Regulation to allow a little more flexibility for educational and research programs on campus. The Firearms Regulation passed as it. President Bradshaw received a 5% raise and a \$60,000 bonus.
- College Club Apartments- It will now be known as West Lake Village. There will be a transition period. Not everyone living there is a student, but we will have to let them stay until their lease is up.

- At the end of spring, there was a task force created to develop a plan for assessing the General Education Program. We have to show a plan and assessment results for the next SACS visit. The task force was charged with two things
  - Phase I- Develop a plan for assessing the general education competencies for the next three to four years. The goal is the have three complete cycles of assessment done.
  - Phase II - Develop a strategic plan for the future development of the General Education Program.
- The task force has completed almost all of Phase I and will begin to work on Phase II. This task force has been co-chaired by Scott Karakas and myself. We met with the Gen Ed Council on Tuesday to begin discussions with them on strategic planning.
- Question: what happened with the Faculty Affairs Team’s review of faculty workload? The Senate asked for them to study this issue last year and we have not heard anything since. Answer: Not sure, will check with the team to see what the status of that is.

#### 4) Old Business

##### a) *Professional Development Fund Guidelines* –

- Question from College of Health: How broad is the term “paper” as in presenting a paper interpreted?
  - Chuck Lindsey: My understanding from past practices is that this term is pretty broad. Presentation isn’t necessarily a draft of a paper.
- Question from Patricia Fay : On the second page, could “artistic supplies” be changed to “art supplies?”
  - Solution: “...supplies for creative activities.”
- Guidelines approved

#### 5) New Business

##### a) *Athletics Update*

- Cecil Carter, University’s Faculty Athletic Representative –
  - We appreciate the opportunity to spend a few minutes with you this morning and update you on the athletics program.
  - NCAA Review Team – Next week a review team will be on campus from Tuesday to Thursday asking a lot of questions and reviewing documentation. It’s very much an accreditation process. We anticipation a favorable review and visit. This is the last hurdle the university must overcome before reaching Division 1 status. Once this is completed, next year our teams will be able to participate in post-season competition.
  - Football Feasibility Study – The President has made this very clear, this is not a football implementation study. It is a feasibility study. The purpose is to obtain data to inform university officials and faculty what is involved in developing a competitive football program. The President has obtained the services of Bill Carr & Associates. We have met with the consulting team once and there is another meeting coming up next month. We also want to find out what is required to make a team competitive in its current situation. The President is asking Bill Carr & Associates to provide information about resources and other things necessary to make FGCU competitive in the situation it’s in right now.

- Ken Kavanagh, Director of Athletics
  - It's an honor to be here! Our bottom line is we are here to represent the university and want our athletes to win on the field and in the classroom. If in any way we have something out there you need, please feel free to call me. We have a new Athletic Academic Coordinator, Jessica Rouse.

**6) Announcements**

No new announcements

**Meeting adjourned 10:40AM**

**Next meeting: Friday, October 8, 2010, 9:30AM – 11:30AM**