

## MINUTES

### Faculty Senate

Friday, January 25, 2019 9:30 am-12:00 pm

Cohen Center 213

**In Attendance:** D. Acheampong, A. Bhatt, A. Carlin, M. Colmer, C. Daramola, R. Erdman, M. Fauerbach, P. Finley, A. Finn, S. Girimurugan, A. Harner, M. Houdyshell (Crayton Alternate), S. Isern, L. Jiang, J. Kakareka, S. Komisar, A. Koufakou, T. Leary, J. MacDonald, M. McDonald, P. Meso, P. Niner, M. Paine, M. Rosenthal, A. Sakharuk, J. Stecher, J. Sughrue, S. Thomas, R. Totaro, C. Villiers, F. Zhao.

**Absent (without Alternate/Proxy):** M. Case.

**Guests:** James Llorens, Paul Snyder, Tony Barringer, Nick DeGuzman, Win Everham, Missy Berkley, Linda Amos

**Summary:** Senate President's Report and Provost's Report contained information about what the upcoming Board of Governors meeting would address. McDonald presented information about how performance-based funding metrics have been changed. Provost Llorens answered questions regarding plans for a new college. Cori Bright-Kerrigan from Adaptive Services provided information about Adaptive Services and answered questions about working student needs and service animals.

Agenda Item	Responsible	Discussion	Action/Vote
1) Gathering			
2) Approval of Agenda	Mike McDonald	<ul style="list-style-type: none"> <li>None.</li> </ul>	Motion to approve agenda by Isern/Sughrue. Motion carried.
3) Approval of Minutes from 1/11/18	Mike McDonald	<ul style="list-style-type: none"> <li>None.</li> </ul>	Motion to approve minutes by Stecher/Sughrue. Motion carried.
4) Faculty Senate President's Report	Mike McDonald	<ul style="list-style-type: none"> <li>AT ACFS (Advisory Council of Faculty Senates) meeting during the last Faculty Senate meeting. ACFS provide advisory function on policy and proposals from BOG. AT ACFA meeting met with Chancellor and BOG staff. Because of UCF mishandling of E&amp;G funds, legislators are scrutinizing more closely the use of carry forward funds and reserve. Those funds do help credit rating when asking for loans. BOG is asking us to spend down our 5% reserve. We might expect new funding structures for SUS. BOG staff looking at 2+2 program problems. Students are coming in underprepared. AA degree masks a great deal of variance. BOG is considering disaggregating the transfer population to give them a separate metric. PECO money has been going down because decreasing utility spending and building. Allocation for AB9 is nowhere near what we need to build this building.</li> <li>In the November BOG meeting, Governor approved changes to the performance-based funding model. This will eliminate the bottom three punishment tier. The top three finishers get 100% funding. When schools increase their score over last year, they get 100%. If their score only goes down for one year, they get 100%. If score remains static or decreases for two years, may still get 100% if completing a student success plan.</li> <li>We are continuing to have discussions about the Student Complaints against Faculty policy proposal. Student's primary concern is with timeline. Will continue to gather input as the policy continues to be developed.</li> </ul>	Finn / Acheampong motion to extend time 10 minutes

		<ul style="list-style-type: none"> <li>• Regulations are approved by the BOT. Policies are approved by the President or designee. Policies may originate from</li> <li>• anywhere in the university. Must go under review from deans and president's cabinet, general counsel. Then the policy goes back out to Faculty Senate and SAC for initial review. Then policies go out to campus community for review before final approval.</li> <li>• Required trainings for ADA Disability and Sexual Harassment are not a part of our yearly evaluations, but it is part of state or federal requirement. Should we not comply, it may impact our access to federal funds. The outside company hosting the training keeps track of who has completed training and OEIC also keeps track.</li> <li>• <i>Isern</i>: Do we know how are we supposed to spend down the reserve funds? <i>Llorens</i>: We will most like use those funds to get the new ERP (replacement for Banner).</li> <li>• <i>MacDonald</i>: Many people did not know that if you attend the OIEC trainings in person that those count as fulfilling the training requirement.</li> <li>• <i>Everham</i>: If State or Federal Law conflicts the terms and conditions of employment, it supersedes the CBA. So, we do need to consider that. I have heard that faculty have found the online training too long and ill-fitting for our environment.</li> <li>• <i>Paine</i>: There has been a problem with using federal law etc. to justify actions taken toward employees. The statute does not require this exact training or any particular training program.</li> <li>• <i>Finn</i>: I have done the training and found errors. Sent those to OEIC.</li> <li>• <i>Erdman</i>: What is the deadline for completing this training? April 1.</li> </ul>	
5) Standing Reports- VPAA	James Llorens	<ul style="list-style-type: none"> <li>• I just want to reiterate and state to say that your input and feedback from Faculty Senate is valuable and I appreciate your deliberations and objective look at issues.</li> <li>• We are continuing to meet to work on the plans for the new college (College with No Name) and what will go into this college and how to align. Hopefully we will have a proposal to send out for review soon.</li> <li>• BOG meeting happening next week. Our Construction Management program is up for approval. 126 credit hours in that program. There is some concern about excess credit hours from the governors. Number of hours in line with other Construction Management programs.</li> <li>• President will be giving update at the BOG on the improvements and progress on our 4-year graduation rates and use of financial aid funds.</li> <li>• We've been hearing about "water school." We will need to finalize what that school will look like and what entities will fall under that structure. We are looking for additional support applied to that from the Governor's budget or additional legislative budget request. This is based on the Governors announcement made at Vester. We are hopeful, but we haven't seen the actual budget request.</li> <li>• Promotion Portfolios are have been turned in and the final list provided to the Provost's office; 41 total.</li> <li>• <i>Isern</i>: CNN college implementation in Fall 2019 seems very quick. Faculty are in the dark. Will it require additional resources? And what is the need for it? <i>Llorens</i>: We don't think it will additional resources. I think this follows the president's vision so far, how to be more efficient, how to centralize efforts. Taking FGCUComplete and other independent enterprises under a college.</li> <li>• <i>MacDonald</i>: Faculty are most concerned about the summer and online classes in the CNN. Could we have someone come to Senate to talk about this? <i>Llorens</i>: Sure, but it is still early. We don't have all of the answers yet. I don't think the summer and online courses will be</li> </ul>	Motion to extend time 10 minutes Paine/Finn. Motion carried.

		<p>moved over in Fall of 2019. We want to expand summer and have started that with changing the summer from a fixed budget to meeting demand. Western Kentucky will be here next week talking about their Division as a model for the new college.</p> <ul style="list-style-type: none"> <li>• <i>Rosenthal</i>: Did you say that you are considering moving Integrated Studies from CAS to the new college? <i>Llorens</i>: I wouldn't say we are considering because it hasn't come that far. <i>Rosenthal</i>: If that is considered, how would that decision be made? With faculty input? <i>Llorens</i>: Yes if we get there we would send out that proposal for input.</li> <li>• <i>Paine</i>: My concern is that there are no additional resources to support this new college. Money will just have to be pulled from existing places. Who has been a part of the conversations so far about this college? <i>Llorens</i>: Deans, chairs, some faculty members maybe. Informal body so far. Just one meeting so far. <i>Paine</i>: It would be reassuring to know who that is.</li> <li>• <i>Stecher</i>: In previous realignment processes, we have all worried about it and it turns out fine. When we ask for information too early, there aren't enough answers yet. Just ask that you keep us informed.</li> <li>• <i>Kakareka</i>: Faculty are concerned that their courses will be affected (by this new college) in the Fall. <i>Llorens</i>: I think that what we will see this year will be more of a structural change and creating the structure first. Don't expect that faculty or courses will be moved around this year.</li> <li>• <i>Finn</i>: I am glad that we are helping people finish degrees (FGCUComplete). I would like for us to make sure we have the extra staff and advisors to get the credits transferred and approved. <i>Llorens</i>: We are having some good discussions with FSW about improving those relationships.</li> </ul>	
6) Standing Reports-Student Government	Nick DeGuzman	<ul style="list-style-type: none"> <li>• SGA working on transition documents for new officers.</li> <li>• Working on fixing bike repair stations around campus.</li> <li>• Homecoming is next week and weekend.</li> <li>• Adopt a Block- students will be cleaning Ben Hill Griffin roadways.</li> <li>• SGA bills close on Feb 15.</li> </ul>	
7) Standing report- SAC	Missy Berkley	<ul style="list-style-type: none"> <li>• Survey about professional development needs for staff will go out soon and collect input to present to president to justify the funds.</li> <li>• Next meeting February 8.</li> </ul>	
8) Standing Report- UFF	Win Everham	<ul style="list-style-type: none"> <li>• We sent out an email about the next steps for the PERC process and hearings on campus.</li> <li>• Gischel and I presented to Council of Chairs about the new information in the CBA article on disciplinary action.</li> <li>• Union will be meeting with Provost about the new college CNN plans, and how any plans for changes may or may not impact terms and conditions of employment.</li> <li>• Think about how can faculty be involved in the master planning process? It's not a CBA issue, but could be Faculty Senate, IAT, not sure.</li> </ul>	
9) New business- Information Item – Adaptive Service	Cori Bright-Kerrigan	<ul style="list-style-type: none"> <li>• Adaptive Services office was realigned in Academic Support Unit of SSEM division.</li> <li>• Will be moving in to the new counseling center building when that is completed.</li> <li>• 294 new students in office Fall 2018, last year for entire year 317. 8% increase from last year.</li> </ul>	

		<ul style="list-style-type: none"> <li>• 1623 exams proctored in Fall 2018. 1600 visits to our learning lab. 813 student meetings. 200 notes for note-taking accomodation.</li> <li>• Our students have a 78% graduation rate, 81% retention rate for freshman to sophomore.</li> <li>• One issue right now- service animals. Service animals and emotional support animals. Only animals allowed in classrooms are service animals. Legal guidelines do not require students to register their service animals with our office.</li> <li>• Another hot issue is technology. Working on creating policy/checklist for purchasing software and hardware and making sure it is accessible.</li> <li>• On the Canvas and website, we have a faculty resources tab. There is the syllabus statement there for Adaptive Services. Provide trainings and presentations. ADA advisory committee.</li> <li>• <i>Sughrue</i>: Warn faculty that they cannot ask students what their disability is.</li> <li>• <i>Thomas</i>: I have understood that the percentage of student with adaptive services contracts has increased. <i>Bright</i>- Yes, the last 5 years we've grown a lot, from 6-7% of the population up to 9% of student population. <i>Thomas</i>: Can adaptive services change grades? <i>Bright</i>: No, we can't.</li> <li>• <i>Acheampong</i>: In your new facility, will you have a place where students could attend a virtual course? <i>Bright</i>: No, we couldn't do that because if we provided that for one student we would have to provide for all students and we don't have the facilities to meet that need. We can work with that individual student to find out how we can meet their needs.</li> <li>• <i>Niner</i>: if a student comes in with service animal and it is not on the student's contract/plan I can't require them to register with your office? <i>Bright</i>: We are not allowed to ask what their disability is or for a certification of any sort. For service animals- you can ask if the animal assists with a disability. If so, what work or job does the animal do. If they can tell you what they do, then that is a service animal. We want to encourage them to visit our office, but we can't force them to. If there are questions about the animals, please refer them to our office.</li> <li>• <i>Girimurugan</i>: I get a notification about needing a notetaker every week. I don't know if a notetaker has been assigned. <i>Bright</i>: Once a notetaker is assigned, you should stop getting that notification.</li> <li>• If a service animal is disruptive, you can ask the animal to be removed from the class.</li> <li>• <i>Meso</i>: Is it possible to get all the letters for accommodations at the same time? And as early as possible? <i>Bright</i>: A student can register with us at any time, so it is hard for us to put it all together at one time.</li> </ul>	
13) For the Good of the Order		<ul style="list-style-type: none"> <li>• <i>Paine</i>: <i>Up Close and Unimaginable</i> Exhibit opening Thursday, January 31, Wasmer Art Gallery.</li> <li>• <i>Stecher</i>: Tom Roberts and I are meeting with Foundation to start work on creating a Faculty Senate sponsored scholarship. My hope is to have the scholarship be available to a student involved in Student Government</li> </ul>	
14) Adjournment			Motion to Adjourn, Leary/Acheampong. Motion carried.
Future Meeting Dates		<p><b>Next Senate Meeting:</b> February 8, 2019, 9:30 am-12 pm, CC-213</p> <p><b>Senate Teams Council of Chairs:</b> February 22, 2019, 12:30 pm CC-213</p>	

