

# MINUTES

## Faculty Senate

Friday, October 12, 2018 9:30 am-12:00 pm

Cohen Center 213

**In Attendance:** A. Bhatt, A. Carlin, M. Case, M. Colmer, J. Conrecode, C. Daramola, R. Erdman, M. Fauerbach (Rhodes alternate), P. Finley (Parfitt alternate), A. Finn, S. Girimurugan, A. Harner (Stecher proxy), M. Houdyshell, S. Isern, L. Jiang, J. Kakareka, S. Komisar, A. Koufakou, T. Leary, J. MacDonald, M. McDonald, P. Meso (Zhao proxy), P. Niner, M. Paine, M. Rosenthal (Isern proxy), A. Sakharuk, J. Stecher, J. Sughrue, S. Thomas, R. Totaro, C. Villiers (Komisar proxy), F. Zhao

**Absent (without Alternate/Proxy):** none.

**Guests:** Nick DeGuzman, Win Everham, Tony Barringer, Missy Berkley, Paul Snyder, James Llorens, Joseph Cofield

Summary: The Faculty Affairs Team sponsored recommendations for a procedure for handling student complaints against faculty was approved. Trustee Robbie Roepstorff and University General Counsel Vee Leonard answered questions. Bookstore Manager Rodney Roller presented Follet Discover, a new platform for textbook adoptions. Two items of repeated discussion that came out of standing reports at this meeting were concerns over the “withdrawal with extenuating circumstances (WE)” procedures and upcoming policies on international travel and export control.

Agenda Item	Responsible	Discussion	Action/Vote	Follow-up
1) Gathering				
2) Approval of Agenda	Mike McDonald		Motion to approve MacDonald/Sughrue. Motion carried.	
3) Approval of Minutes from 8/31/18	Mike McDonald	<ul style="list-style-type: none"> <li>Need to fix link on website to minutes.</li> </ul>	Motion to approve Isern/Thomas. Motion carried.	
4) Faculty Senate President's Report	Mike McDonald	<ul style="list-style-type: none"> <li>Export control policy that was approved last year has impacted the international travel policies. Any international TAR will need 45 days lead time for review. Form is online.</li> <li>Ballot measures on new amendments for Florida constitution. Amendment. USF Senate has passed a resolution opposing these amendments.</li> <li>Metric 10 in PBF. Method of calculation is being changed from count to percentage. Staff at BOG are allowing us to send our recommendation for that metric (number vs. percentage) and the final decision will be made at the BOG.</li> <li>Withdrawal Extenuating Circumstances procedure. Concerns are that faculty are not aware of this provision and grades have been changed without the involvement or awareness of the faculty.</li> <li>Registrar has updated the date of withdrawal without penalty.</li> <li>Search for Faculty Senate assistant has started.</li> <li><i>MacDonald:</i> Asked if Senate Leadership would investigate what impact Hurricane Michael has had on higher education institutions, and what help we can provide. Llorens: I will be communicating with institutions and will send something out.</li> <li><i>Conrecode:</i> Why was the withdrawal date changed? And why weren't faculty told? <i>McDonald:</i> It needed to be changed to meet financial aid expectations. The original date was miscalculated. Faculty received an email.</li> </ul>	Motion to extend time 5 minutes: Isern/Girimurugan. Motion carried.	

		<ul style="list-style-type: none"> <li>• <i>Stecher</i>: About the withdrawal for extenuating circumstances, the main concern is that students are withdrawing from individual courses, not a whole semester, using it to repeat classes in which they failed.</li> <li>• <i>Sughrue</i>: on the international travel policy. I'm assuming that the Nov 1 start date won't affect travel happening before 45 days from Nov 1.? <i>McDonald</i>: that is my understanding as well.</li> <li>• <i>Isern</i>: On the export control measures, what is the burden on faculty? Do we have to be submitting presentations 45 days in advance? This seems to be a barrier to developing research and scholarship. Are other SUS schools doing this? <i>McDonald</i>: We need to get more information, I don't have all of those answers.</li> <li>• <i>Daramola</i>: WE policy. Need instructor involvement. About minority degrees award, please clarify. <i>Llorens</i>: BOG staff asked for number to be submitted as percentage of the whole. We would like to submit the total. BOG staff will accept our proposal based on number.</li> <li>• <i>Finn</i>: On export control: Want to know who is going to review international travel and whether they are going to say no, you can't present that. <i>McDonald</i>: General Counsel Leonard will comment later.</li> </ul>		
5) Standing Reports- VPAA	James Llorens	<ul style="list-style-type: none"> <li>• About the WE policy: I'm going to talk with Mitch Cordova about how this is going and find out the process and come back to Senate with more info.</li> <li>• Research Venture fund- Academic Affairs will be working closely with the forming research venture fund committee. AA will support their recommendations and outcomes of those reviews. Would like to see a focus on non-STEM research in this area.</li> <li>• Searches underway with Diversified Search. President is committed to diversity in the search committees and the candidate pool.</li> <li>• Textbooks- would like to appoint a committee to look how to reduce costs to students. Considering OER. The library has seen great business 13,000 unique users, textbook check-out program. Will be looking for faculty input on this.</li> <li>• Budget- President Martin has kept us informed about allocations. Still about 2 million left from the legislative budget request, a portion of which will be allocated to AA.</li> <li>• WCF (world class faculty) funds- We are looking at funding a position in business and engineering. We have made salary adjustments for some faculty based on their research. Also need to fund new faculty requests and we continue to work with the deans to figure out where the needs are.</li> <li>• Working on getting a Faculty Senate night at basketball.</li> <li>• <i>Stecher</i>: I'm concerned that the Ombuds is on the WE committee and that the decisions are not impartial. <i>Secretary's note</i>: <i>Stecher and Senate Officers have since found that the Ombuds does NOT serve on the 3/2 or WE Withdrawal Committee.</i></li> <li>• <i>Paine</i>: The university received about 22 million last year, and looking at the money that the president has enumerated and there is 7 million missing from that list. <i>Llorens</i>: Not everything is in that list, there is still another allocation to make and not all of the dollars show up in those lists.</li> <li>• <i>Isern</i>: New hires for research world class faculty. Were teaching needs considered? <i>Llorens</i>: Will they have teaching responsibilities? Yes. Are these faculty going to be helping with problem courses, gen ed courses? Not necessarily, but we have other requests for faculty coming in for those. We are looking at the DFW courses, and figuring out more about those and how to make investments there.</li> <li>• Textbook adoptions are due today for Spring semester.</li> </ul>		

6) Standing Reports-Student Government	Nick DeGuzman	<ul style="list-style-type: none"> <li>Executive and Legislative branches are almost full.</li> <li>Campus Recreation committee forming to come up with policies for new rec center.</li> <li>Starting to gather information and get together a proposition to eliminate plastic straws.</li> <li>All A&amp;S fund requests are due soon.</li> <li><i>Erdman</i>: Another school, Eckerd College, got a \$12K grant from NOAA to eliminate plastics. Encourage SGA to look into opportunities like this.</li> <li><i>Conrecode</i>: I'm a RSO advisor and it is difficulty to keep track of what funds we have left. DeGuzman: We are looking at ways to make that available online for you. Right now, you can email Felicia Nacheff A&amp;S Budget Assistant for help.</li> </ul>		
7) Standing report- SAC	Missy Berkeley	<ul style="list-style-type: none"> <li>SAC met Sept 28.</li> <li>We have chosen to use our limited funds for professional development support. Many people ask for fund and need over \$1000.</li> <li>SAC Scholarship given to Erica Kruger- for books and school.</li> <li>Will have General Counsel at our Nov meeting. President will be at Dec meeting</li> <li>Oct 26 is next meeting.</li> </ul>		
8) Standing Report- UFF	Win Everham	<ul style="list-style-type: none"> <li>UFF Executive Committee has approved building steward program. First objective is to meet with instructor and the concerns they have.</li> <li>Grievance team "Know your CBA" sessions.</li> <li>Current union membership at 54%</li> <li>Thinking about bringing an accountant to review budget information from university.</li> <li>We are required in the CBA to have our first negotiation meeting in October, so we will, but probably won't go into full negotiation until January.</li> <li>Labor and management team is finishing up uncompensated teaching review.</li> <li>CBA Article 9 has a new section that calls for each college to have a process to recognizing all of the teaching and mentoring and other activities.</li> <li><i>Sughrue</i>: building stewards. How will those be people be selected and trained? <i>Everham</i>: these won't be traditional union stewards dealing with grievances. Point of contact. But position description will still be important.</li> </ul>		
9)Old Business: Student complaints	Jennifer Sughrue	<ul style="list-style-type: none"> <li>Will remove 8. D in final version.</li> <li><i>MacDonald</i>: Would like FAT to bring this Council of Chairs and Student Affairs before we vote it up or down. <i>Sughrue</i>: Our job is to represent faculty. From there it can be shared with the other groups.</li> <li>Totaro: 1. F change "knowledge" to "input". Friendly amendment was made and accepted.</li> </ul>	<p>Motion to approve Sughrue/Finn. 26 in favor, 1 opposed, 1 abstentions.</p> <p>Friendly amendment Totaro/MacDonald. 28 in favor, 0 opposed, 1 abstention.</p>	
10) New business- Action item. Scholarship-	Sharon Isern	<ul style="list-style-type: none"> <li>A motion was made to suspend the usual rules for action to vote in affirmation for the recommendations that were shared as an information item at the last meeting.</li> </ul>	<p>Motion to suspend rules to take action item today- Sughrue/Girimurugan. 17 in favor, 10</p>	<p>Item will return for action</p>

Research Taskforce		<ul style="list-style-type: none"> <li>• <i>Paine</i>: Is there a reason for the urgency on this vote? <i>McDonald</i>: Would like to move forward with the formation of a committee on research.</li> <li>• Motion to suspend rules to take action failed, so this will return at the next meeting.</li> </ul>	opposed, 1 abstention. Motion fails.	at the next meeting.
11) Guest- Vice-Chair of Board of Trustees	Robbie Roepstorff	<ul style="list-style-type: none"> <li>• Shared information about the membership of the BOT, chair positions, recent governor’s appointee, Ashley Coone.</li> <li>• Glad to hear about the progress on Metric 10 reporting. President Martin has been clear about the impact on FGCU and on other institutions from the possible change.</li> <li>• BOT supports the university president and the university’s strategic plan.</li> <li>• Another priority is improving our graduation rate.</li> <li>• Want to continue the collaborative discussions. Faculty staff and students are the front lines.</li> <li>• We are continuing to ask the state for the funding that we deserve.</li> <li>• <i>Sughrue</i>: Ranking for performance-based funding is dysfunctional. Has the BOT talked about this? <i>Roepstorff</i>: The BOT agrees and we have taken every opportunity to talk to the BOG and legislature about his issue. The changing leadership at the BOG may also open up opportunities.</li> <li>• <i>Leary</i>: How can we track graduates better, making sure that people get meaningful employment? <i>Roepstorff</i>: Makes sure that issue is up front every meeting.</li> <li>• <i>Kakareka</i>: We had a compression and inversions study in the past. Has the BOT discussed the need for another study? <i>Roepstorff</i>: The BOT has need really dealt with this yet. In my area of banking, we investigate compensation for our long-term employees and we try to address it with market studies.</li> <li>• <i>MacDonald</i>: Would like to see stronger ties and communication between faculty and trustees. Faculty can contribute to more metrics than just graduation rates. <i>Roepstorff</i>: I see that you have the impact in all areas, but it all comes back to graduation rates. This is just the issue that comes up from the community, employers.</li> <li>• <i>Isern</i>: How is the BOT supporting the President Martin? Could you share specifics? <i>Roepstorff</i>: We hired his experience and we want to listen. Going forward with MOUs with public schools and state colleges, which is going to have a positive impact. President Martin has gotten things done that needed to be done.</li> </ul>	Motion to extend time by 5 minutes. Paine/Sughrue	
12) Guest – University General Counsel	Vee Leonard	<ul style="list-style-type: none"> <li>• Would like the General Counsel’s office to be proactive and informative. I have an open door policy, you don’t need an appointment.</li> <li>• Students do sue the university or file complaints. Students also file complaints when the have issues with internships or other placements.</li> <li>• The university “indemnifies” employees against legal issues for work related activities.</li> <li>• We have outside counsel that will consult on IP, patents, immigration.</li> <li>• <i>Kakareka</i>: Export control. Will your office answer questions? <i>Leonard</i>: There is a Federal law. University has export control policy. We work with departments, ORGS, HR. International travel may trigger export control. My office will help with those questions.</li> <li>• Sometimes policies originate in the counsel’s office. Policy may also originate from a department. Regulations are approved at BOT and are more general than policies. Policies under review are shared with President’s cabinet, Faculty Senate, SAC before the general public.</li> </ul>	Motion to extend time. Isern/Kakareka. Motion carries.	

		<ul style="list-style-type: none"> <li>• <i>MacDonald</i>: It seems that when litigation is settled we often hire outside counsel, why? <i>Leonard</i>: Litigation is time-consuming, filings are so specific, expertise ranges. We have so much work to deal with in-house legal review and work that we can't handle all of the litigation.</li> <li>• <i>Sughrue</i>: Thank you for the "coffee with counsel" sessions, encourage more faculty to attend. My great concern is with this 45 day window. <i>Leonard</i>: I don't know about this Nov 1 deadline. <i>McDonald</i>: ORGS told me about the Nov 1 date.</li> <li>• <i>Isern</i>: What we understand is that a TAR for international travel must be submitted 45 days before. I understand that there is a pre-review period and I wonder what is expected from faculty. <i>Llorens</i>: I will get with TC Yih today and get back to with more information.</li> <li>• <i>Girimurugan</i>: Can faculty come to your office with legal questions? <i>Leonard</i>: In certain circumstances, and I can guide you to attorneys that can help.</li> <li>• <i>Leonard</i>: We will be having training sessions for chairs, administrators. We are having one of the trainers/people from the statewide conference for chairs to go over issues of administration.</li> </ul>		
13) Guest-Bookstore Textbook Adoptions	Rodney Roller	<ul style="list-style-type: none"> <li>• Introduction to Follet Discover.</li> <li>• Individual professors will be automatically linked into the classes that you teach. Department secretaries will have logins that will let them submit adoptions for entire departments.</li> <li>• What is the difference between required, recommended, choice? Required means you need this to pass the course, recommended is helpful, choice means you can get an access code or print book, etc.</li> <li>• <i>Isern</i>: would this replace the current system? <i>Roller</i>: That is the plan eventually, we may run dual systems for a semester. <i>Isern</i>: is there a way to request exam copies in this system? <i>Roller</i>: you would still need to do that through the publisher though we can try to help you.</li> <li>• <i>Stecher</i>: How are courses without instructors going to be adopted? <i>Roller</i>: There will be a separate role for secretaries/etc. to do that.</li> </ul>		
14) For the Good of the Order		<ul style="list-style-type: none"> <li>• Hockey club starts tonight.</li> <li>• New deadline for research survey is October 15</li> <li>• FAT- Need to follow-up on the policies and guidelines Senate approved.</li> <li>• Need to keep track of these international travel policies.</li> <li>• Art gallery opening: Thursday night "Blind Date" 5-7 pm ,food and wine at 6.</li> </ul>		
15) Adjournment			Motion to adjourn: motion carries.	
Future Meeting Dates		<p><b>Next Senate Meeting:</b> October 26, 2018, 9:30 am-12 pm, CC-213</p> <p><b>Senate Teams Council of Chairs:</b> November 9, 2018, 12:30 pm CC-213</p>		