

## MINUTES

### Faculty Senate

Friday, October 4, 2013 9:30-11:30 am

Cohen Center 214

**In Attendance:** Anstadt, Bacigalupi, Braddy (for Brazzeal), Brooks, Buzasi, Carlin, Carothers, Condori, Coticone (alternate for Gunnels), Croshaw, Epple, Erdman, Felton, Finley, Foote, Gilbert, Hung-Simons, Kakareka, Nguyen, Paine, Peretti, Pinello (alternate for Benford), Renard, Rosenthal (also proxy for Pavelka), Shamus (alternate for van Duijn), Stecher, Torres, Urakawa, Venglar, Villier, Zhao.

**Absent (without Alternate/Proxy):** Krome

**Guests:** Elizabeth Elliott (UFF), Ronald Toll (Provost), Thomas Lansden, Paul Snyder

**Media:** D. Breitenstein (News-Press)

**Summary:** Senators discussed representation for ad hoc teams being formed at the suggestion of the Senate Executive Team and voted to open membership to the Shared Governance Review Ad Hoc Committee to all faculty members, not just senators. The Senate also debated the issue of whether to start recording Senate meetings with a webcam and audio. A motion was made to only record special occasions in Senate, but was this motion was postponed until a time when General Counsel could offer an opinion on whether we could selectively record meetings. Standing reports were given. Sean Kelly gave an update on the Honors Program.

Agenda Item	Responsible	Discussion	Action/Vote	Follow-up
1. Gathering	Shawn Felton	Report any problems with sign-in sheets.		
2. Approval of minutes from Sept. 20	Anna Carlin	Add a first initial for van Duijn in attendance to clarify.	Motion to approve (Erdman, Bacigalupi). Motion carried.	
3. Standing report: Provost	Ronald Toll, Provost	Report is out of order due to conflict with another meeting  Held first faculty meet and greet September 23. Largest group of attendees so far, 30 people. These meeting are freeform with no agenda; if you haven't come to one yet, please do. An invitation will go out in advance and also the same day.  If you are getting a C&I salary adjustment, you will see that on Oct 18. Thanks to the UFF for their work on that, it took a while, but had a good outcome.  We have had a few accreditation visits to campus recently. About 45 of our 81 or 82 degree programs are accredited by 14 different accreditation agencies (not		

		<p>counting SACS). This says a lot about the quality of the education at FGCU. NAACLS accreditation for clinical laboratory science is going on right now (reaccreditation).</p> <p>PBC and its 6 constituent committees have been charged for this year. That is all on the PBC website, which is updated. I think the transparency and inclusiveness of the PBC is the best example of shared governance in the SUS. 90-95% of recommendations that came from the PBC last year and went to the president were approved/went through. Staff, faculty, students, and administration are represented on PBC.</p> <p>A Chinese medical delegation visited to see how FGCU is using IT in the classroom. I think we have great IT infrastructure, not that we don't see a glitch here and there.</p> <p>There was a story in the News-Press about our performance based funding (PBF) success, and the word is getting out there. We were bested by only 2 other institutions in PBF. We are not afraid of PBF, our metrics are strong; FGCU just wants a level playing field. Thanks to Paul Snyder for working on the three metrics.</p> <p>Erdman: Do you think there is going to be more PBF in the future? Will there be varying amounts? Toll: There is a request from the BOG to increase the amount of PBF for the system from 20 million to another 70 million. Will it be recurring or one-time, I don't know. There is growing discussion that the one-time funds are not as useful for enhancing student success. I'm hopeful that some money will be recurring.</p> <p>Paine: Is the C&amp;I a lump sum payment or prorated over the year? Toll: It is an increase to base, people will see it in each check.</p> <p>Toll: We had a nice wine and cheese office warming party for the new residents of Merwin Hall. There are 20 new faculty offices there.</p>		
<p>4. Old business: a) Leadership Initiatives</p>	<p>Shawn Felton</p>	<p>Felton: We have an opportunity to be proactive on some of these issues. We have 1 person interested in the Senate Team Review Ad Hoc committee, 1 person on the Shared Governance Ad Hoc committee, and 3 people on the Future of Quality Education Committee. Will open the</p>	<p>Motion: to open the shared governance team to all faculty, not</p>	<p>Felton will contact Appointments Team to update the call for</p>

		<p>floor to let colleges caucus to determine membership and or directions for these teams.</p> <ul style="list-style-type: none"> <li>Senators were given 15 minutes to caucus. After this period, Felton called group back to order and asked for results of conversations.</li> </ul> <p>CAS suggests that the shared governance review team be opened up to all faculty members; should ask for people with past experience in shared governance and/or faculty senate.</p> <p>LCOB thought all teams should be opened up to get more involvement from people who are interested.</p> <p>CHPSW thought the teams should remain closed to faculty outside of Senate, because senators are often the people with the closest experience with shared governance and senate teams. It would also be easy for people to know who to contact since they already know their senators.</p> <p>WSE thought the teams should be opened up to more people.</p> <p>COE: pointed out that the people who are involved in Senate are often involved in other teams and committees, so it is too much to ask those same people to take on another commitment.</p> <p>Rosenthal made a motion to open the shared governance team to all faculty members.</p> <p>Kakareka asked: Do we want reps from each college?</p> <p>Felton: right now the call went out for 5-6 faculty members, to be combined with staff and admin and student representation.</p> <p>Brooks: How will people be selected for these teams if nominated?</p> <p>Felton: the Appointments team will forward names to the Executive Team. If there are only 5-6 nominees, they will be on the team.</p> <p>Villiers: Why does limiting membership to senators only shut people out? Don't we represent our constituents' opinions?</p> <p>Foote: There are people in my department that aren't in Senate that care about shared governance , I don't want to exclude them.</p>	<p>specifying numbers of reps from each college (Rosenthal). Seconded.</p> <p>Hand vote on the motion to open the shared governance team to all faculty: 25 for, 4 against. Motion carried.</p> <p>Motion to keep the Senate Teams Review Ad Hoc Team membership limited to senators and alternates (Paine, seconded Bacigalupi), Hand vote: 17 for, 8 against. Motion carried.</p>	<p>nominations</p>
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<p>b) Action Item: Discussion of Recording Senate Meetings</p>	<p>Shawn Felton</p>	<p>Felton: The video recording worked well last week, the link is on the senate website. Recording does not cost much. I looked and many other institutions do something similar. The recordings can be a good complement to the minutes.</p> <p>Condori: I like the idea of transparency, but do we want to record what everyone says? People might be more hesitant to speak up. Recording may make it more likely to have people speak with less content because they don't want to be held to something specific they said.</p> <p>Urakawa: My worry is that the technology may disturb the meetings. We have little time in the meetings, we don't want to waste time attending to the recording.</p> <p>Carothers: Thank you for slowing this process down. When things get posted on the internet, it is hard to remove them entirely, we always warn our students about this. Making recordings available might dilute people's interest in what is going on here if they. It might also encourage people, guests specifically, to come in to air their complaints to get them recorded.</p> <p>Villiers: Maybe we could just use the recording for special occasions, not every meeting.</p> <p>Hung-Simons: We should be careful about what we record, maybe selectively record things that are important.</p> <p>Erdman: Suggest we track hits on the videos. If no one is interested in looking at it, would it be worth the time and money?</p> <p>Foote: There was a lot of interest in CAS in doing the recording as the minutes are rather skeletal. If we don't pass the microphone around maybe then the voices from the floor would be muted and we would just hear the</p>	<p>Motion to extend discussion 5 minutes (Condori), seconded.</p> <p>Motion: Record only special occasions in the Faculty Senate (Condori)</p> <p>Motion to extend discussion 5 minutes, seconded.</p> <p>Motion: To postpone a decision on recording Faculty Senate meetings until we can get legal clarification on the selective recording. 25 for, 3 against. Motion</p>	<p>Felton will contact General Counsel about answering questions regarding recording Senate meetings.</p>

		<p>official speakers (which might allay some concerns about having individuals' remarks recorded and available).</p> <p>Felton asked CJ from A&amp;E Technology to comment about the current sound level of people at the tables (It is quite low).</p> <p>Stecher: I think we need to think about the future and the people that come after us here in Senate. We need to think about the archival purpose of recording and how helpful that could be.</p> <p>Brooks: Do we know how many people have looked at the video of the president's visit last time? Gibbs: 19 hits since it was posted Tuesday afternoon.</p> <p>Urakawa: Who has access to the recordings? Faculty, students public? Felton: It is open to all, the public included.</p> <p>Anstadt: I second Stecher's remarks. It is important to keep the archive and history of these meetings; it may be important to have something to go back to.</p> <p>Carothers: I like the idea of an archive, but not necessarily open to the public. How does public access to recordings or minutes work with the BOT? Toll: When there is a closed session, a recorder goes in to the room and takes word for notes which get opened up later. Some session are closed forever, like bargaining.</p> <p>-Motion to extend discussion 5 minutes (Condori), seconded.</p> <p>Carothers: Can we keep portions of the recordings private? Carlin: Logistically, wouldn't be able to pick parts out.</p> <p>Carothers: Could we put it in a private archive? Toll: From my knowledge, no, it would be a violation of Sunshine law.</p> <p>Buzasi: Had Senate tried this before? Is there any evidence that people are more interested in viewing recordings than before? Felton: This hasn't been done before so there aren't any statistics to collect.</p> <p>Renard: I think it is too early to know if it is successful. Let's try it for a while and see.</p>	<p>carried.</p>	
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		<p>-Motion: Record only special occasions in the Faculty Senate (Condori, Villiers second)</p> <p>-Motion to extend discussion 5 minutes, seconded.</p> <p>Paine: We need to get general counsel perspective on whether we can selectively choose which meetings to record.</p> <p>Rosenthal: How do we know what a special occasion is? Villiers: leave it up to Senate Executive Team. Condori: I think it should come up in a vote in senate.</p> <p>Carothers: When I look at BOT minutes, I'm read them. Are there recordings available? Toll: the meetings are recorded, but not made available unless there is public records request.</p> <p>Kakareka: I think we need to table this discussion until we get legal counsel. Toll: I have spent a lot of time with public records and public meetings, and I think that since the entirety of meetings are recorded through minutes or a recording it counts as being public. I don't think that it would be a problem to record some or all of the meetings. The recordings would just need to be curated and accessible for records request.</p> <p>Motion: To postpone a decision on recording Faculty Senate meetings until we can get legal clarification on the selective recording. Motion carried.</p>		
5. New Business: a) Information Only: Senate Leadership Team Update	Shawn Felton	<p>Felton: The executive team reviewed the bylaws for SLT and found that they should have a role in setting the agenda for the full Senate. Thus, we will be reporting items from SLT here. Institutional Affairs Team is talking about how to engage students to move forward on a non-smoking policy; also considering how publishing religious holidays somewhere on the FGCU website might help people plan to avoid scheduling large events on those holidays. Faculty Affairs Team is working on incorporating the Student Perception of Instruction in the FPED and other evaluation documents.</p>	None.	
b) Ongoing planning from President Bradshaw visit	Shawn Felton	<p>Felton: Are there things that Senate should follow-up on from the conversation we had with President Bradshaw last meeting?</p> <p>Anstadt: I'm still unclear about the discussion about how</p>	None.	

		<p>we will spend the 2.2 million in performance based funding.</p> <p>Felton: The Planning and Budget Council will be putting together recommendations for that. Toll: The President enjoys using this process (getting recommendations from the PBC on priorities for budget spending).</p> <p>Brooks: Where do regular faculty members send their recommendations? I know there is the PBC and their subcommittees, but I'm not sure where to send things.</p> <p>Felton: There are faculty representatives on the PBC, look at the PBC website and the Faculty Senate website to see who your representatives are. Specifically, look at the people on the Budget Committee. There is also the Senate Planning and Budget Advisory Committee which is comprised of the faculty representatives to all of the PBC committees.</p>		
c) Information Only: Faculty Senate webpage updates	Shawn Felton	Felton demonstrated some new elements on the Faculty Senate webpage, including an anonymous suggestion box. Senate Roster has also been updated and includes senators' contact information. Please send suggestions for changes to the Senate webpages to Executive Team.	None.	
6. Standing Reports a) SGA Report	Luis Vargas (absent, but sent a written report)	<p>Vargas met with a representative from the New York Times to talk about getting a campus subscription. Vargas would like to know if faculty members are still interested.</p> <p>Venglar: doesn't the library have subscription? Carlin: Yes, but it is different and can be hard to figure out how to browse issues and pages.</p> <p>Peretti: The library's subscription is hard to use, in my experience. It is good for research on a topic, but not browsing. Paine: How much would it cost? Felton: I didn't get that information from Luis, but well try and get that for next meeting.</p> <p>The student legislative agenda for this year is to get in-state tuition for vets and maintain Bright Futures scholarships.</p>	None.	
b) UFF Report	Elizabeth Elliott	Elliot: Nothing new to report. Faculty should have received letters from HR with your salary raise	None.	

information.

Renard: I would like to see the list of people that got C&I adjustments. Elliott: I don't have a list, I've never seen a list.

Peretti: A colleague who is half time got less than a 3.5% raise. Elliott: Contact HR about salary calculations questions.

Elliott: I can ask for the list of C&I adjustments.

Paine: I think we need to do a Freedom of Information Act request to get this information. This is money that they should have had for a long time, rewarding their loyalty.

Elliott: Keep in mind that the administration wanted to address only 2 CIP codes in this C&I process. I said I represent all faculty, we have to look at everyone. Many people think that the study is flawed. Remember that it considered 2010 salaries, so people may have been promoted in the interim.

Foote: I'm one of the people who think this is a flawed study. Will we come back to revisit the C&I problem? Or do we consider this matter finished?

Elliott: I think the next step is to look at market rate salary issues. Many people got the C&I study confused with a market rate study.

Carothers: I think when we look at market rate we need to look at aspirational schools not just comparison schools. How will get better if we don't look at better schools?

Renard: I've just heard that we have to teach 20% of our classes on Friday, before we can even consider building a new building. Does that mean we still have to teach evenings if we are teaching on Friday?

Elliott: I haven't heard of this. Barringer: I haven't heard this number, but I know we are trying to make more use of Fridays for classes. Snyder: The BOG has said that we need to start using Fridays and Saturdays before we can justify asking for more money for buildings. We have to show high utilization rates, which we already do fairly well. I have not heard a number attached to this that colleges have to teach a percentage of classes on Fridays.

		<p>Anstadt: A while back there was discussion about faculty getting paid for duties above and beyond the job description like mentoring. Elliott: Nothing has happened with that yet. Anstadt: Would you follow up on that? Elliott: Yes.</p> <p>Elliott: Be aware of the section of the CBA that specifies that you should have certain amount of time between classes, for example between the ending time of an evening classes and the start time of a morning class.</p> <p>Renard: Snyder said we have a high utilization already, so it seems like we shouldn't have to make any changes. If we teach Fridays we shouldn't have to teach evenings as well. Snyder: OPPAGA looks at building use Mon-Fri, evenings, too. If they see a big falloff on Fridays, they'll ask why we aren't using Fridays before they will pay for a new building.</p> <p>Renard: So it (teaching 20% of classes on Fridays) is not a mandate? Snyder: No, if it were you would be seeing a lot more classes on Fridays.</p>		
<p>c)Senate President's Report</p>	<p>Shawn Felton</p>	<p>Felton: Thanked Pat O'Connor-Benson for getting the Canvas VP here. We got lots of questions from faculty to share with him.</p> <p>Announcement from IAT: The academic calendar subcommittee will be talking about the 2015-2016 Academic Calendar in a meeting on Oct 16th from 10-11 am. This meeting is open to all who are interested.</p> <p>The PBC met to start prioritizing budget items for next year. Please send your suggestions for budget spending priorities to representatives van Duijn, Gischel, or Felton.</p> <p>At next Senate meeting, Senate VP Gunnels will be standing in for Felton.</p> <p>Board of Governors will be going forward with UF online school; they will offer 7 completely online degrees and they have selected the Canvas LMS for their delivery.</p> <p>36 faculty members have already RSVP'd for winter commencement, will sent out info on colleges and times when they are decided.</p> <p>President Bradshaw will return to answer questions from faculty in a "special session" on Friday Dec ember 13 at</p>	<p>None.</p>	

		9:30 am, Cohen 247. We plan to finish the Q&A that we started. Thanks to Barb Krell for scheduling and to Dr. Bradshaw for being willing to return.		
7. Guests a) Sean Kelly, Honors Program	Sean Kelly	<p>Kelly: There are 4 people from the Honors board that are also Senate. The program has grown from 86 students to over 400 in the last 4(?) years. The average ACT score has risen from 26 to 29.2. We are the only honors programs in a university south of I-4, but there are honors colleges.</p> <p>We held feedback sessions to find out what students wanted from an honors program. What we heard was that they wanted high impact practices.</p> <p>We moved from a segregated program to an experience based program. We assess students on what they do when they graduate. FGCU is doing well with placements in graduate school. The average GPA is 3.7 for honor students. Students are divided into cohorts that have their own faculty representatives. CAS has 3 cohorts, professional/social science, humanities, and STEM (65% students or biology students).</p>	None.	
8. For the Good of the Order		Faculty Senate team liaisons: please sign up if you would like to be a liaison to a Senate team.		
9. Announcements		Carothers: Mr. Greene (known from the information booth when you enter campus) would like everyone to know that he is advocating for mutual respect on campus.		
Future Meeting Dates		Next Senate Meeting: October 18, 2013, 9:30 a.m. Senate Leadership Team: October 18, 2013 12-1:30		