

**Florida Gulf Coast University
Faculty Senate Meeting
Minutes of 2/29/08
Student Union Chambers
DRAFT**

Attendance: Michelle Angeletti, Sheila Bolduc-Simpson, Brad Busbee, Tony Burkett, Rod Chesnutt, Rachel Cooke, Lisa Crayton, Beth Elliott, Win Everham, Peng Feng, Abbe Finn, Sue Gregitis, Anne Hartley, Jeff Kleeger, Karen Landy, Barry Langford, Chuck Lindsey, Mel Madanoglu, Doug Morris, Beth Murray, Morgan T. Paine, Martha Rosenthal, Shirley Ruder, Halcyon St. Hill, Alexander Sakharuk, Gerry Segal, Mark Simpson, Mushfiq Swaleheen, Tunde Szecsi, Glenn Thompson, Elia Vazquez-Montilla, Claude Villiers, Mary Voytek, Mary Wisnom, Julie Yazici, Fan Zhao.

Alternate Senators: Judy Wilkerson for Debbie Giambo.

Absent without Alternate or proxy: Phil Allman, Jon Braddy, Erik Carlson, David Deiros, Terry Dubetz, Mike Epple, Rob Erdman, Nicola Foote, Lakshmi Gogate, Billy Gunnels, Jeff Jinian, Joe Kakareka, Lee Kirche, Rebecca Totaro, and Dayle Upham.

Absent with Proxy: Doug Harrison, Sandra Kauanui.

Guests: Sherry Voss, Hudson Rogers, Madelyn Isaacs, Mary Banks, Jennifer Sparrow,

I. Gathering

President Halcyon St. Hill called the meeting to order at 9:10a.m. when quorum was reached. Dr. St. Hill welcomed guests Mary Price from Computer Services and Sherry Voss from Human Resources and told the Senate that if there were no objections she was going to add a technology report today in lieu of the Student Government Report as Jameson Yingling was at a meeting out of town.

II. Reports

A. Provost's Report – Dr. Hudson Rogers

- Dr. Rogers told the Senate that the Provost could not be here this morning as she had another appointment.
- CAPP – University working towards implementation of CAPP audit system as of 8/1/08 but also continues running manual system to make sure that all graduation requirements are being met. CAPP will allow both the student and his/her advisor to access grades, see what courses are still needed for graduation, and to register for these courses. The goal is to streamline the audit system while making sure that students meet all the requirements for graduation.
- A “soft run” roll-out is scheduled for August 1, 2008. We will be running both systems until we have a 99.9% success rate before fully implementing new system. We are also encouraging colleagues and students to get back to their advisors if have problems.
- Provost Office is working on creating a tradition for honoring our retirees. FGCU currently has no tradition in place. The Provost would like feedback from the colleges on how best to celebrate.
- Dr. St. Hill asked the Senators to take the question back to their units and e-mail her the results.
- Bargaining team met last Friday. Started bargaining and then went through an IBB training process. Will be returning to the table this afternoon to work on Article 24 – benefits; then will turn to Article 23, salaries.
- E-mail sent out yesterday regarding the polling voting system for promotion. UFF raised some concerns which we hope to resolve.
- Dr. St. Hill noted that faculty should send their thoughts on polling for promotion to either Maddy or herself.

- Provost has been working with UFF and the Faculty Senate to ensure consistency in the FPED document.
- B. Computer Services – Mary Banks and Jennifer Sparrow**
- Jennifer Sparrow told the Senate FGCU is upgrading from Angel 7.1 to 7.2 between spring and summer terms. This is the best time to do because we have fewer classes, students, etc. These changes will be included as part of the student orientation process. Angel 7.3 is going to be available in May but trying to update to at that time would cause serious implementation problems.
 - Extensive faculty training will be available on 7.2. There won't be as many changes as in previous upgrades. 7.2 will feature some enhanced e-mail services. Should be up and running by noon on Thursday. Faculty can continue to work on the test server and develop their summer courses which will be automatically moved to the new server.
 - Mary Banks told the Senate that the exchange server for our e-mail is being upgraded to 250 mgs. Mailbox management classes will be offered. Improvements will also be made to the web interface.
 - Computer Services is pushing the idea “get secure—think before your click” to emphasize the basic facts on what constitutes good and bad e-mails. Information will be provided on firewalls, phishing, etc. to help users develop safer computing habits.
 - Last semester, band web was very slow. FGCU is joining Florida Research network which will double our internet speed.
 - Computer Services is offering a new and improved file folder structure (see attachment). Marlin share folders will be moved to new server and assistance with these new folders will be given at the departmental level. Goal is to get rid of campus wide access. Users will be able to delete. Changes will include: departmental private folders, departmental public folders, university public folders, and public scratch folders (aka Marlin Share Drive), and faculty private folders.
 - Time ran out and a motion was made and passed to extend time by five minutes.
 - The university folder will eventually do away with the shared folder.
 - The overall goal behind these changes is to manage growth and make sure everyone understands the use of the folders.
- C. UFF Report – Maddy Isaacs, UFF President**
- Social event will be held on March 17th from 4 to 6 p.m. All faculty members are invited. Union members will be receiving their team shirts.
 - Interest based bargaining continues to go well. The faculty bargaining team is composed of Shirley Ruder, Morgan Paine, Jeffrey Kleeger, Monika Reynard, Nora Demers, Maddy Isaacs, and Beth Elliott. Serving on the bargaining team for the administration is Steve Belcher, Nancy Bolander, Denise Heinemann, Madeline Holzem, David Vazquez, and Hudson Rogers.
 - UFF is also monitoring contract implementation.
- D. Senate President's Report – Halcyon St. Hill**
- Dr. St. Hill told the Senate that twelve candidates for Provost were coming to FGCU this weekend for airport interviews. Three to five finalists will be selected who will then return for two-day interviews. Faculty forums will be held like those for the Presidential search. FGCU will be looking for volunteers. Please contact Maddy or me. Final interviews will be in March.
 - New law for employees now allows leave days for domestic violence. Check with Human Resources for updated information.
 - Writing Center is now housed in the library. Working to provide better service including distance learning to both faculty and students. Contact Carol Bledsoe.
 - Dr. Hudson Rogers noted that over 60% of student referrals to the Writing Center come from faculty.
 - Work on the time capsule is continuing. Input is needed from the Senate on what needs to be included in the capsule which will be buried in front of the new Lutgert Building and opened on August 25, 2047. Please e-mail your thoughts to Erik Carlson or me.

III. Approval of Minutes:

Motion made and seconded to approve the minutes from the February 15th meeting; minutes approved as written.

IV. Old Business

A. FGCU Faculty Senate By-laws Proposed Revisions (Attachment) – Win Everham

Action Item

- Win said to speed up the process we can vote by acclamation. All Senate officers can vote on with the exception of the parliamentarian who can only vote as an arbitrator. To change the bylaws, approval by 60% of the membership is required.
- The results of the straw vote were taken to the units. Results indicate that most people want a slightly smaller but proportional Senate membership and that 35 was viewed as an appropriate membership number. At the present time, we have approximately 331 in unit faculty. This breaks down in the following projection for fall:

<u>College</u>	<u>No.</u>	<u>%</u>	<u>Senate Membership</u>
CAS	160	48.3	13
COB	48	14.5	5
COE	34	10.3	4
CHP	43	13.0	5
CPS	38	11.5	5
Library	8	2.4	3
	331	100	35

- This will result in a smaller Senate in the fall. Procedure for adjusting Senate membership is left to the individual units to determine.
- Article 1 defines what constitutes academic unit (see attachment).
 - “(a) Membership of the Faculty Senate is allocated as follows:
 - (i) Each Academic Unit is allocated a minimum of two Senators
 - (ii) Additional membership will be allocated as follows:
 - i. On April 1, the total number of full-time faculty employed at the university, and the number of eligible faculty in each academic unit will be determined by the Senate Leadership Team. New faculty positions beginning the next fall are counted, if a letter of offer has been accepted by April 1.
 - ii. The number of additional Senators per unit is determined by the formula:
$$\frac{\text{Number of full-time faculty in the unit}}{\text{Number of full-time faculty at the University}} \times 23$$
 - iii. The result of the formula is rounded off to the nearest whole number”
- Need 60% approval by the Senate. Vote was taken and motion to accept changes carried.
- Win noted this will be our new Senate next year.
- Win moved on to Motion II regarding Mission and Vision Statement.
- Morgan Paine made a motion to strike bolded text from Mission Statement which was voted on and passed by a vote of 28 for, 0 against, and 1 abstention. Win put a motion on the floor to accept Proposal II with the bold text deleted. Time ran out and a motion was made and passed to extend time by 15 minutes.
- Questions rose regarding the issue that Proposal II doesn't provide goal or role of the Senate in the mission statement.
- Win said we could make a motion to accept as is, can vote down, or make a motion to table.
- Jeff Kleeger made a motion to table which was moved and seconded. Vote was taken to table and take back to leadership team. Passed unanimously.

- Dr. St. Hill said would like to have an ad hoc team interested in re-writing this section. Circulated a sign-up sheet. Mark Simpson, Julie Yazisi signed up to work on the mission statement section.
- Win suggested putting forth the remaining sections of bylaw changes as one single motion. This did not occur as a motion was made to split out in to individual sections. This motion was made and passed. Time ran out and motion made to extend bylaw debate. Didn't pass.

B. FPED Revision - Chuck Lindsey

- Dr. St. Hill noted that this was for presentation and discussion. Please take back to units for feedback and then e-mail Chuck. When comes back from the Conference Committee to the Senate, we can then vote.
- Chuck Lindsey noted we need to make document consistent with collective bargaining agreement. Strikeouts and underlining denote changes proposed by faculty. We want the viewpoint of the Faculty Senate and are striving for a document with which we can all live. I have already received several e-mails.
- Dr. St. Hill asked for the Senate and their colleagues to read very carefully. Please send your input to us by the Tuesday, March 11th following Spring break. We will then take to Conference Committee and will bring back for vote at next Senate meeting. Senators may receive late agenda for next meeting because of Spring break.

V. New Business

- Discussion took place on whether or not to cancel Senate meeting on March 28th as this is the day of the President's inauguration.
- Motion was made and seconded to cancel meeting on March 28th. Vote was taken and motion passed. Dr. St. Hill asked if we needed to reschedule an additional meeting. It was then decided that a need for a rescheduled meeting could be determined at the March 14th meeting. Please come to the next meeting prepared with nominations for Senate President for next year. Nomination for President occurs at the second to last Senate meeting for the year.

Adjournment

The meeting adjourned at 11:00 a.m.

VI. Announcements

- Date of Next Senate Meeting: 3/14/08
- Senate Leadership Meeting: TBA