

**FLORIDA GULF COAST UNIVERSITY
FACULTY SENATE MEETING
Minutes**

Date: 02/11/2011

Time: 9:30-11:30 am

Place: SU 213

Name	Att	Name	Att	Name	Att
Scott Anstadt	X	Joseph P. Kakareka	X	Morgan T. Paine	A
Margaret Banyan	A	Robert Kenny	X	Sandra Pavelka	X
Susan Cooper	A	Carrie Kerekes	X	Monika Renard	X
Jeanie Darnell	X	Jeff Kleegeer	X	Maria Roca	X
Win Everham	A	Chuck Lindsey	A	Martha Rosenthal	X
Michael Fauerbach	X	Megan McShane	X	Jo Stecher	X
Patricia Fay	A	Angela Osterman Meyer	X	Mushfiq Swaleheen	X
Shelby Gilbert	X	Karen Mock	X	Amy Towne	X
Dahai Guo	X	Doug Morris	X	Arie van Duijn	A
Julie Hammerling	X	Menaka Navaratna	X	Gail Wright	X
Doug Harrison	X	Kay Oistad	X	Fan Zhao	X
Susan Hibbard	X				

Legend: X = attended; A = absent with alternate; blank = absent without alternate

Attended with Alternate: Margaret Banyan (Howard Smith), Susan Cooper (Doug Carothers), Patricia Fay (Sheila Bolduc-Simpson), Chuck Lindsey (Martha Rosenthal), Morgan Paine (Mary Voytek), Arie Van Duijn (Lori Lupe)

Guests: Hudson Rogers

1) Gathering: 9:30 am

a) Welcome and Introductions – Martha Rosenthal

- Good Morning! I am filling in for Chuck today.

2) Approval of Minutes of February 11, 2011

- Minutes approved

3) Standing Reports

a) Provost's Report – Provost Toll

- Basketball game: Thanks to all of you and your were able to attend the basketball games from the President's Box with my wife and me. It was a great time!
- Informal Drop-In: During this semester, there will be three informal opportunities for faculty to meet with me: Friday, February 18, 1 p.m. – 3 p.m. in the Provost Office; Wednesday, March 16 from 2 p.m. – 4 p.m. in Lutgert 4200; and Thursday, April 14 from 9 a.m. to 11 a.m. in the Provost Office.
- Dean searches: Dean searches for the Lutgert College of Business and College of Health Professions are going very well. We had seven candidates across the two colleges. I met with the Search Advisory Committee on Tuesday of this week to receive their input. I also met with the Council of Deans and my senior staff for their

input. I am hoping to meet with the President this afternoon or early next week. I hope to be in the position to make offers to the top candidates by the middle of this coming week.

- A communication was sent out jointly between Maddy Isaacs and me in reference to PATF and potential realignment of units. The e-mail demonstrated the fact that the Union and Administration have been meeting regularly since August and working together for the good of the faculty. The faculty will be given ample time before any changes occur in regards to promotion documents and other issues.
- Faculty searches: I have been very pleased with the work of the search committees. There have been exceptionally qualified candidates that have advanced to my office. This could be due to getting out of the gate a little earlier this year.
 - Last year, I was made aware there were some things that needed improvement in terms of the process of approvals. I believe we are down to a max of three days in my office between Jennifer Baker and me going through the files. I think we're doing better and resulting in excellent outcomes. Thank you to those of you engaged in these processes.
- Governor's Budget: There were issues that concerned many of us with not only higher education, but the entire state of Florida. After a conversation with Jennifer Goen, she reported that members of the legislature immediately found items they feel may be issues in the Governor's budget.
- Yesterday, the majority of department and division chairs, associate deans, and deans met for about 90 minutes to discuss issues that related to chair responsibilities, and budgeting. It was a good meeting. The chairs asked to have a follow-up in about a month. This is another opportunity to create more lines of communication.
- Fire Arms – Jennifer Goen did speak about the issue on firearms. We are trying to determine the most influential voices regarding this matter.

b) SGA Report – Justin Carter, University Relations Chair, Student Senate

- Right now, we're working on putting furniture outside of the balcony of the Student Union.
- We're also working on providing a taxi service for students that goes beyond Gulf Coast Town Center.
- We're going to be putting diaper changing areas in all the women's restrooms
- February 22 will be the last time to submit bills to SG. If you're advising any student organization, encourage them to contact our Senate President, Lauren Schuetz.
- We have roughly \$350,000 in our unallocated account.
- Senate resolutions: The Senate will be putting a resolution against the idea of having guns on campus. We are also working on getting a referendum on the smoke-free campus. Our Community Outreach Chair is getting student feedback. If there resolution is finalized, you will receive a draft prior to being sent out.
- We are still hard at work on the tax-free textbook season. The next step is to go to Tallahassee and speak with the chairs up there.
- On February 22, we're going to be hosting a Faculty Senate/Student Government mixer in the Student Union, room 213 at 5:30 p.m. It would be wonderful to have you all attend! There will be an e-mail sent out!

c) UFF Report – Jeff Kleeger

- UFF's next meeting will be an informal meeting February 24, from 1 p.m. to 3 p.m. in SRHM, room 111.
 - This meeting will likely have discussion of bargaining, approaches to what is happening in Tallahassee.
- There are many changes happening in Tallahassee right now. There have already been some reports concerning retirement and healthcare benefits will be heavily impacted. The key focus now is deciding what we can do about it. We have to start globalizing our resources. There may be changes in our funding and available funding for growth. There may be an issue or effort to decertify unions. This will impact us. When we get below 50%, we are at risk of losing certification. If you're not member, please strongly consider joining. Please encourage your colleagues to join. Merritt pay and teacher quality legislations issues are also at risk.
- Interest-based Bargaining has started its training. The faculty and administration sit down together and try to work on solutions.
 - If you have concerns or questions about issues, please send them to Maddy Isaacs. She is the chief negotiator.
- The Inversion and Compression Study is still moving forward. There was an evaluation team last week and proposals of interest that have been discussed. It may be reaching a successful conclusion in the next couple of months.
- Maddy asked me to pass along this message in reference to the e-mail her and Provost Toll sent out: She thanks Provost Toll immensely. It was a wonderful expression of collaboration. These alignment issues could impact faculty in negative ways, and she's very pleased he sat down with her to discuss these issues.
- Labor management: They're always looking for new issues you may want to raise. If it's an issue in grievance, it's probably Labor Management.
- UFF is grateful to the Senate and its teams for advancing the evaluation of chairs, deans, and associate deans.
- UFF will be conducting its annual elections in March. If anyone here has an interest in serving in any way, please let myself, Morgan Paine, and/or Maddy know.

d) Senate President's Report – Martha Rosenthal

- Chuck sent out a document late last night. I will briefly go over a few point of the document. Last Senate meeting, we discussed the General Education Strategic Plan. Input from us and Academic Affairs will be incorporated into the draft. The draft will be posted on the General Education website. It will go through Faculty Governance for approval before it goes it goes to the GenEd Council.
- There is a proposed campus master plan for the next five years that will be up for comment. Basically, it guides our work with state and local government and infrastructure. It will be up for public comment
- Just a reminder about the Student Government/Faculty Senate social on February 22 at 5:30 p.m. in SU 213.
- Another e-mail that came out late last night was a draft of the description for the position of Director of Community Engagement and Service Learning from Dr. Peg Gray-Vickrey. Feedback for that position description should go directly to Peg.
- Campus Climate Study: They're still working on it. Chuck received an e-mail from Amanda Evans updating him about the committee. They're completing their work and plan to have it done by the end of this month. A note should come to the entire faculty soon containing details of when the climate study will be available.

4) Old Business

none

5) New Business

a) *Faculty Assessment Survey for chairs and deans (action item)- Martha Rosenthal*

- Faculty Affairs Team developed a faculty assessment survey for the chairs and the deans. You saw this document about two weeks ago. We will discuss it today and if it is accepted, we will vote on it during the next Senate meeting.
- As I understand, Faculty Affairs team was charged with developing the evaluation forms. Let's say we approve this document, it would be sent to the Office of Planning and Institutional Performance. Then, the question is where does that feedback go? There is no answer to that because we did not charge the FAT with developing a process for that. We can send that problem back to them.
- Provost Toll: This not a direct evaluation of teaching, which is what protects the SAI – those (the SAI) are not in general public documents. The SAI, except for the eight common items, may not be released. If they are requested, we can say no. Because these (the deans and chairs assessments) have nothing to do with teaching, they are public records. If we get a request from media, private citizen, or community organization for these documents, we must provide them.
- After discussion, the Senate decided to send back the following feedback: Adding a statement saying “This is public record...”; consider rewriting the document so it refers to others in supervisory positions (such as associate deans or directors); and possibly changing the language – “completely agree” to “agree,” “unsatisfied” to “satisfied” and “agree” to “disagree.” The FAT also needs to consider where these documents are kept, who access it, what's going to happen with it, how will the chairs and deans get feedback?
- This item could be voted on in two weeks with changes made.

b) *Positioning and Alignment Task Force – Martha Rosenthal and Howard Smith*

- We were charged with reviewing where we are now, reviewing where the colleges are now, what works and what doesn't work, and how are we going to move to be a university of 20,000 students.
- Process: We had six open forums of discussion topics such as: Who are we? Who do we want to be? Why do we want to be that? What is important to us? We had comments submitted at these forums, along with comments submitted from the website. Individual departments and programs wrote us letters of their thoughts on the alignment. We also looked at other institutions. After gathering the data, we broke into smaller groups and reviewed everything. In these smaller groups, we picked out the big issues and themes that kept showing up. We took each group's input and organized it into leading issues and themes as the outline to the draft document. We then organized main themes by colleges and their pros and cons based on your feedback. From your data, as a task force, we came up with recommendations as well. We created many drafts and revisions. We sent it to the Provost and sent it to you.
- We wanted to go over the conclusions from the document:
 - College of Arts & Sciences
 - The PATF recommends the CAS remain as a single college. We also recommend the college conduct a review of its own internal organization.

- Lutgert College of Business
 - We recommend the separation of the Whitaker School of Engineering and the College of Business as a “free-standing academic unit.”
- College of Education
 - We recommend considering internal organization. They call different positions different names. It was part of the issues of rationalization of divisions vs. schools vs. departments, etc. We saw the opportunity for the development of a lab school.
- College of Health Professions
 - We recommend maintenance of their current statuses as a college and consider rationalization of organization consistent with other colleges.
- College of Professional Studies
 - We recommend the movement of Public Affairs to CAS. Another recommendation is to develop the Resort and Hospitality Management as a “free-standing academic unit” and maintain Justice Studies and Social work in CPS.
- The following are strong themes that didn’t necessarily fit under a college:
 - Interdisciplinary Studies – This issue came up time and time again. There is an essential interdisciplinarity to this institutional as part of what makes it unique. That was one of the things that when you look at the college organizations, you don’t see it reflected in the structure of this University. One of the suggestions we made was to represent interdisciplinary studies to facilitate those of us who want to work in an interdisciplinary manner
 - Graduate Studies – We’re not saying consolidate all the graduate programs into a single place, but make a single Center to support the many graduate programs that we have that do not have the individual resources to do some of the things they need to do in terms of advising, internships, and various levels of support.
 - Honors Program – We recommend elevating the program to college status as the University grows. Many of our peer institution have an Honors College structure already in place. This would not be a college like the College of Arts & Sciences. The naming is important for the branding of the Honors Program.
 - Environmental Sustainability – Much of this focus is on University Colloquium and that has become kind of a bucket that many people dump their sustainability into rather than making it a key feature as a whole university. We’re encouraging greater integration and support of sustainability issues across the curriculum and not necessarily represented in a “free-standing academic unit.”
 - Service Learning – We recommend supporting service learning more across the institution. It’s a tremendous issue for the students who have to pull their hours together, but it does not seem to be well integrated in the rest of the curriculum of the university.
 - Structure – This theme came up at just about every meeting and session. Structure isn’t just about where you put the boxes, but how much you emphasize what goes into the boxes and making that as equitable as possible.
 - The final recommendation of the report is that allocation of resources should be according to the size, needs, strategic goals, and focus of the units. There was a lot of concern of this matter.
- If you have any additional input, please send it to us before Friday, February 18.

6) Announcements

- **Jo Stecher:**

Tuesday, February 22, 12:30 p.m. – 2:30 p.m., Outside the Wellness Center

Part of my honors reading seminar class, we are holding an organ donors signing event.

We're giving away t-shirts and it's open to all faculty, staff and students. My students will also be getting service learning hours. We're also holding the same event at the Service Learning Expo on April 15.

Next meeting: Friday, February 25, 2011, 9:30AM – 11:30AM