

**FLORIDA GULF COAST UNIVERSITY
FACULTY SENATE MEETING
Minutes**

Date: 01/28/2011

Time: 9:30-11:30 am

Place: SU 213

Name	Att	Name	Att	Name	Att
Scott Anstadt	X	Joseph P. Kakareka	A	Morgan T. Paine	X
Margaret Banyan	X	Robert Kenny	X	Sandra Pavelka	A
Susan Cooper	X	Carrie Kerekes	X	Monika Renard	X
Jeanie Darnell	X	Jeff Kleeger	X	Maria Roca	A
Win Everham	A	Chuck Lindsey	X	Martha Rosenthal	X
Michael Fauerbach	X	Megan McShane	X	Jo Stecher	X
Patricia Fay	X	Angela Osterman Meyer	A	Mushfiq Swaleheen	X
Shelby Gilbert	X	Karen Mock	X	Amy Towne	A
Dahai Guo	X	Doug Morris	X	Arie van Duijn	X
Julie Hammerling	A	Menaka Navaratna	X	Gail Wright	X
Doug Harrison	X	Kay Oistad	X	Fan Zhao	X
Susan Hibbard	X				

Legend: X = attended; A = absent with alternate; blank = absent without alternate

Attended with Alternate: Julie Hammerling (Loureen Downes), Joseph Kakareka (Sue Henshon), Angela Osterman Meyer (Ai Ning Loh), Sandra Pavelka (Howard Smith), Maria Roca (Martha Rosenthal-Proxy), Amy Towne (Sheila Bolduc-Simpson)

Guests: Hudson Rogers, Paul Snyder

1) Gathering: 9:30 am

a) Welcome and Introductions – Chuck Lindsey

- Good Morning!

2) Approval of Minutes of January 14, 2011

- Minutes approved with minor corrections

3) Standing Reports

a) Provost's Report – Paul Snyder

- Dr. Toll offers his apologies for not attending today. He is at the AAC&U conference with some of our deans and faculty.
- Basketball game from the President's Box, February 4 – Anyone from the Senate is welcome to come with a guest. Please let Ashlyn Gibbs know if you would like to attend.
- Informal discussions – The scheduled times are: Friday, February 18, 1 p.m. – 3 p.m. in the Provost office; Wednesday, March 16 from 2 p.m. – 4 p.m. in Lutgert 4200; and Thursday, April 14 from 9 a.m. to 11 a.m. in the Provost office. Any faculty member is welcome to attend.

- Question by Morgan Paine – There has been voicing concerns that adjuncts will be used more sensibly during the summer teaching schedule.
 - Hudson Rogers: I am not aware of this and this is the first time I am hearing it.

b) SGA Report – Anthony Graziani, SGA Vice-President

- Textbook rental program – students are voicing concerns that many of their books are not rentable. We know you have the option of choosing which books you use for the semester, we just wanted to convey that a lot of students would appreciate if it would be possible to start to choose more textbooks from the rental list.
- Florida Association Board of Directors meeting is being hosted by FGCU. The student body president's from all the major universities in Florida are here for the meeting today. The actual meeting will be held tomorrow.
- Smoke-free campus discussions – Tuesday, we had our initial discussion in senate. It kind of came to a halt. Most senators felt they needed to speak with more students across campus to form a real opinion. In our last meeting with President Bradshaw, he mentioned an idea that instead of the separate groups creating their own referendums, that we could possibly bring together all those groups for one discussion. Part of the initial could be to define what a smoke-free campus is. I think everyone is in agreement that at least the smoking areas need to be relocated.
- Campus Garden – We've been working with Dr. Shepard and he informed us we will be able to add compost to the garden.
- Women's Basketball – We'll be hosting a tailgate for the next women's basketball game in celebration of all their success on February 5 at 7:00 p.m.

c) UFF Report – Maddy Isaacs

- I am pleased to report our membership is within three people from being over 50%. Thank you again to Sheila for all of her hard work and dedication.
- In terms of state advocacy-
 - There was a senate bill filed on state pensions and seems to be the most targeted for responders. The big thing that would affect us if this goes through is the drop would be eliminated in two years.
 - They are looking at changing the way our health insurance is funded, offered, and cost in this state. It could be a significant impact on not only the out of pocket cost and kinds of benefits and plans we get.
- Bargaining begins this afternoon. We are meeting for our initial interest-based bargaining meeting soon
- The CNI study selection process is ongoing we are getting closer to selecting a vendor. Several of us received the proposals earlier this week; we're going through them and will have an evaluation meeting. I'm guessing by the end of February we should have an idea of who we're going to select.
- Labor management is ongoing and actively gathering data for domestic partner health insurance benefits. We are waiting for this report.
- Nominations for committee in UFF officers - The election includes Senate, FEA delegates, and membership officer. We are trying to put together a nominations committee for this. If anyone would like to serve on that committee or interested in serving as an officer, let me know!
- UFF informal meeting on February 24 between 1 p.m. – 3 p.m. These meetings are usually for conversation and questions. I may see if Jennifer Goen can attend.

- I will be lobbying at the state's capital on April 14. I welcome anyone who wants to join me. We were successful last year and will do it again.
- It's vital that every single person send an e-mail to their representatives or other representatives that effect higher education and say their peace.

d) *Senate President's Report – Chuck Lindsey*

- Monday morning, I met with the Program Review Team to discuss the seven year program review process and assessment in general. One outcome of this conversation is that many times the benefits are not as well-known as they should be. We decided to add a discussion about program review and the benefits. They are compiling some key examples of departments that have experienced these benefits.
- The General Education Assessment Task Force has submitted a final report to Academic Affairs. The document I sent around is not the full report, only a few recommendations. Once Academic Affairs is through with reviewing that, the entire report will go on the website.
- I received the draft survey instruments for chair and dean evaluation. That will be on the agenda for our next senate meeting.
- The PATF is meeting and working diligently. I believe they will have a draft out by the next senate meeting.

4) Old Business

a) *2011-2012 Academic Calendar*

- We do have a calendar for Fall 2011 that has already went through approval processes. The issue is that if it stays as it is right now, there would be one less Friday. The Institutional Affairs team met last Friday and provided a recommendation for the calendar. They recommend that Tuesday, Wednesday, and Thursday (December 6, 7, & 8) become reading days and Friday, December 9 be a regular class day. Final exams would be the following week.
- The Senate voted to adopt the Institutional Affairs team recommendation.
- The IAT is currently looking at the 2012-2013 calendar.
- If there are any other suggestions for IAT, please send them to Chuck.

5) New Business

a) *Planning and Budget Council presentation – Megan McShane*

- Something that has come up recently from faculty questioning what pathways are given for discussing changes that need to be put into implementation or action plans. I worked with Paul Snyder and gave me a wonderful chart that was originally created for Institutional Effectiveness. It's important to familiarize yourself the acronyms and their meanings. I hope you will share this flowchart with your colleagues.
- You are able to attend any committee meetings under the Sunshine law.
- If you go to the links, it provides phone numbers with who you can get in touch with, as well as meeting schedules, agendas, and minutes.
- *Budget Committee* –They keep the status of the current university budget; engage in budgeting forecasting, development, and review; and, ensure that university resources are available to support recommended plans for continuous improvement.
- *Strategic Planning and Institutional Effectiveness* – We're responsible for developing a university-wide strategic planning process that is transparent, inclusive, (both internally

and externally), and that meets BOG, BOT, and SACS expectations. We're also responsible for coordinating the creation of new strategic plans including time lines, goals, metrics, responsibilities, and resource needs; monitoring progress once the plan is approved and implemented; and ensuring that institutional effectiveness is ongoing, well-executed, and documented to meet the needs of the BOT, BOG, and SACS.

- *Safety Facilities and Committees* – They inform the status of the health and security of the campus community and its physical infrastructure. They monitor master plan activities and environmental issues for their impact upon FGCU and review plans for continuous improvement of university security and the safety of its facilities. They also develop space plans that will accommodate the growth of the university and respond to demonstrated needs.
- *Enrollment/Retention Management Committee* – They monitor the effective management of the university's enrollment (both undergraduate and graduate) including practices and procedures necessary to ensure student diversity and persistence to graduation in addition to forecasting future student enrollments. The Committee makes recommendations for continuous improvement in the practices and procedures that affect student recruitment, enrollment and persistence until graduation so that diversity and degree production goals will be attained. Many faculty members have concern as to why their class sizes are growing and how can they maintain a class size they're comfortable with. This is the committee that deals with these issues.
- *Information Recourses Committee* – This committee is responsible for assessing the effective use of current information technology and information systems in support of the university's mission and strategic plan. They review the current status of existing technologies, systems, and networks and prepare recommendations for their continuous improvement.
- *Environmental Sustainability Committee* – Many of us are completely devoted to this in our teaching and in the mission statement of the university. This committee is responsible for ensuring that the university has a goal (with associated action plans) for promoting environmental sustainability that is included in the university strategic plan. The committee monitors the implementation of approved action plans on an ongoing basis and it will make its recommendations to and receive directions from the PBC. The committee also ensures coordination of the activities of all campus units engaged in activities designed to achieve environmental sustainability.
- Get involved! All the information is on the website and you can truly make a difference. Ultimately, we want to be effective, so it's important to be proactive!

b) *Student of the Year Award Guidelines*

- The Student Affairs team has proposed some revisions to the guidelines. Many of them are editorial and updating. The main substantive revision they are proposing is for eligibility for the graduate Student of the Year. They are proposing for eligibility, the nine credit hour requirement change to six credit hours. The calls for this award usually go out in mid-February, so it's something we need to vote on soon.
- After some discussion, the Senate voted to suspend rules and voted to accept this revision.

c) *General Education Task Force*

- I have had several inquiries about an update concerning this task force. The final report is in Academic Affairs.
- I didn't e-mail the entire report, but I included the recommendations and revisions of this report. There were a few recommendations I wanted to emphasize:

- The first recommendation is to create a new committee that would be responsible for overseeing ongoing assessment of general education and working with Gen Ed Council on coordinating the assessment process and the development and maintenance of curriculum process. This follows along with the recommendation of the external reviewer of general education, as well as the Gen Ed Council. The specific composition of the committee that we're recommending is the conversations we've had in the fall with the General Education Council. This would have representatives from each subject area and the effected administrative areas such as Advising and Student Government.
- The other important recommendation I wanted to point out is number four. This recommendation is for the General Education Competencies to be renamed as "Outcomes" because those are the ones we're assessing right now.
- Chuck will take the Faculty Senate recommendations back to the Academic Affairs for their input.

6) Announcements

- **Megan McShane:**
Thursday, February 17, 5 p.m. to 7 p.m., Arts Complex
Four artists are coming from China for 12 days. They have recently been written about in the NY Times. They are incredibly important and renowned artists in China. They will also be lecturing throughout the week. The exhibit runs through March 17. I have been working on it for three years!
- **Maddy Isaacs:**
The UFF meeting on February 24 will be in the Sugden Resort and Hospitality building.

Next meeting: Friday, February 11, 2011, 9:30AM – 11:30AM