

**Florida Gulf Coast University
Faculty Senate Meeting
Minutes of 8/31/07
Student Union Chambers**

Attendance: Michelle Angeletti, Dee Burgess, Tony Burkett, Rod Chesnutt, Lisa Crayton, Terry Dubetz, Beth Eliot, Mike Epple, Rob Erdman, Win Everham, Tricia Fay, Peng Feng, Abbe Finn, Debbie, Giambo, Doug Harrison, Dave Jaegar, Jeff Jinian, Joe Kakareka, Sandra Kauanui, Lee Kirche, Karen Landy, Doug Morris, Morgan Paine, Martha Rosenthal, Halcyon St. Hill, Alexander Sakharuk, Gerry Segal, Mark Simpson, Mushfig Swaleheen, Tunde Szecsi, Dayle Upham, Elia, Vazquez-Montilla, Mary Voytek, Clause Villiers, Mary Wisnon, Julie Yazici, Fan Zhao.

Absent with alternate: Kay Oistad for Rachel Cooke, Mark Busbee for David Deiros, Karen Mock for Sue Gregitis, Joan Farris for Beth Murray, Tina Ellis for Shirley Ruder,

Absent without proxy: Jeff Kleeger, Barry Langford, Johnny McGahaha, Megan McShane, Mel Madanoglu, Walter Rodriguez, Dean Stansel, and Rebecca Totaro.

Guests: Madelyn Isaacs, Cecil Carter, Bonnie Yegedis, Richard Pegnetter, Kathleen Davey, Hudson Rogers, David Jaegar

I. Gathering

President Halcyon St. Hill called the meeting to order at 9:10 a.m. when quorum was reached.

President's Welcome & Report: Interim President Dick Pegnetter

- Dr. Pegnetter noted this is a very exciting time for FGCU. Our new President will probably be joining us in the early part of November.
- The Presidential search reminded me of how our FGCU environment is so wonderfully attractive. Each of the candidates remarked on how much they had learned about FGCU. We sometimes take these things for granted as we are growing so quickly that we don't reflect on what has taken place. FGCU is a great choice for our new President. He is a strong leader and a warm person.
- Thanks to everyone who participated on the Search Committee. President-elect Bradshaw has appointed a transition team composed of Steve Magiera, Susan Evans, Audrea Anderson and Barbara Krell.
- FGCU has a reputation for being a student centered university. Our students feel good about being here. The attitude and spirit of our faculty are exceptional. They are extremely creative and entrepreneurial. There is a lot of creative energy here. President-elect Bradshaw will bring both internal attention and external excitement to FGCU.
- There are approximately 9,500 students on campus this fall reflecting a growth rate of approximately 15%. Freshman enrollment is being capped at 1,735 for about the next three years. A shift may occur via student entry with associate degrees. FGCU will continue to strengthen its partnerships especially with Edison College.
- In the last three months ground has been broken for the construction of three new buildings for business, engineering, and resort/hospitality. When completed, our current space crunch should be greatly alleviated.
- FGCU has cut 4% from its budget as mandated by the Governor. We have come through in reasonably good shape. Academic Affairs absorbed cuts but they were not across the board. Academic Affairs absorbed 40%, not 70%. Conditions in Tallahassee remain in flux.
- The Board of Governors has drawn a line in the sand stating they have the authority to set tuition, not the State legislature and has filed a lawsuit against the State legislature.
- The decision not to hold a special State Legislative Meeting is good as it reflects the possibility that there will be no further budget cuts.
- The Pappas Report provides a structured role for the state university system. FGCU's response was that we don't want to be categorized in the middle of our growth but want to be in a position to respond to our regional needs.

- As we searched for a new president, how much FGCU is on the national radar was observed. The pool of applicants, and FGCU's reputation for being student centered and getting a good education were observed. The attitude and spirit of the faculty, entrepreneurial more creative energy released by way of our newness were noted as was moving to Division I athletics.

II. Reports

A. Provost's Report – Provost Yegidis

- We are off to a great start with approximately 9,500 students on campus. This number will probably shake down to 9,200 with some 1,835 freshman. The BOG has asked for freshman enrollment to be frozen for the next three years. This is not bad because of the 4% reduction in our resources.
- As most of you are aware, we have received a lot of negative press on our Nursing Program resulting from low testing scores. Last year, we appointed Peg Gray-Vickrey as our interim Director of the School of Nursing. The curriculum has been fully revamped. We have set up a nursing lab and hired a new nursing director. The Nursing Program is now on the right track. In August, we should see improved testing scores as a reflection of the new program.
- Academic Affairs has created a transition document for President Bradshaw which has been developed and edited.
- Thanks to the IAT Committee for the draft document for the evaluation of deans, assistant deans, chairs, etc. This document will be available to IAT and your colleges for review.

Action Item:

- The Provost's Office is awaiting a report from the legal department with their review of FPED document, which was approved overwhelmingly by the Senate. They are waiting for the CBA to be approved by the BOT (which meets on September 18th) so that the two documents may be compared for consistency. The FPED will be returned to the Senate upon completion of legal review.
- Despite the 4% budget cut, Professional Development Funds will be fully funded this year with 50,000 from the Foundation and \$40,000 from Academic Affairs. I have talked to Steve Magiera regarding the possibility of increasing funds for next year. Increase is not possible this year because of FGCU's 10th anniversary celebration and the inauguration of our new President.
- FGCU has hired 59 new faculty members of which 47 participated in the New Faculty Orientation. Evaluation of this event on a 1 to 6 scale resulted in an overall satisfaction rate of 5.14.
- The next BOG Meeting will be held September 26th and 27th. Budget cuts and the Pappas Report will both be discussed. Since we are the only four year institution in SW Florida, we hope to be able to move forward. At the December 5th meeting, our DPT (Doctorate in Physical Therapy) will be reviewed. The Board has determined we can implement the EDS with their review. This will be done in the fall of 2008. Both programs will be implemented. The Chancellor has asked us to delay the EDD.
- If the DPT is approved, at the December BOG meeting this year, we will implement the DPT and the EDS in 2008. The Chancellor has asked us to delay the EDD.
- Morgan Paine commented that the web address failed to provide a link to the complete CBA and therefore the faculty had to rely on the summary rather than the complete document when making their decision on the vote. He cautioned that the full text should be there and shared concerns that the UFF and Academic Affairs should have made sure that the document was linked on the website. The Provost, responding to a question from Morgan Paine asking why the CBA document was not posted on the web as promised, replied that this was a result of a communication error with IT. It was agreed that, in the future, copies will be printed for each college and copies will also be placed in the library: it will also be available on the Marlin share drive.

Budget Cuts

- FGCU was first made aware of impending budget cuts at the July BOG meeting. FGCU received most of what we asked for but was later asked to reduce the budget by 4%. There is a possibility

there may be further cuts to 10%. The 4% cut results in a budget loss of \$2.233 million. We will not be returning money. The state will be cutting 1% of our budget per quarter.

- Provost met with the Senate leadership this summer regarding budget cuts. Academic Affairs received 61% of its requested funds. Allocation of these funds is as follows (power point print out):
 - \$3,478,000 for new faculty lines
 - \$1,487,000 for adjuncts and summer school
 - \$500,000 for Bower School of Music
 - \$177,000 for new staff lines
 - \$125,000 for commencement and convocation
 - 205,000 for operational expenses
 - Bonnie stressed the primary goals of Academic Affairs as being the protection of General Education, accreditation, and student support.
 - The BOG has mandated that we increase classroom size.
 - Academic Affairs cut \$90,000 out of its budget by eliminating the University Lecture Series and taking funds from vacant lines and travel money.
 - If cuts don't get worse, we will reimburse colleges some amount of money. Should find out whether or not there will be additional budget cuts at the BOG Meeting in September. The slide presentation with details that was presented at this meeting is attached at the end of the minutes (see Attachment 1).
 - The deans and chairs are now teaching one course each.
 - H. St. Hill stated that because the budget cuts request came during the summer with a quick time frame for turnaround, the Senate Leadership met with the Provost rather than IAT. Normally, this would be taken to IAT. I hope we represented you well. Thank you.

B. UFF Report – Maddy Isaacs, UFF President

- Maddy welcomed everyone back and thanked Morgan for expressing his concern over the collective bargaining documents not being on the web. We want people to read and give us their feedback.
- The contract (CBA) passed by overwhelming majority and is consistent with prior ratifications. She expressed her being very pleased. Maddy congratulated Hudson and the Interspaced Bargaining team (IBB) team.
- IBB process was very beneficial. Will be rolling out changes in orientation letter. Everyone will receive a copy when ratified.
- UFF membership continues to grow: it still over 30% representation in membership.
- Chapter meeting will be held early in October.
- At the state level, UFF is a friend of the suit regarding the travel ban and will probably join the lawsuit with the BOG regarding the tuition increase.
- Thank you, Bonnie, for protecting the quality of the faculty and teaching during the budget cuts.
- FGCU was the first to have concluded its UFF contract within the state of Florida.
- FGCU was the only university to get a 1% raise above the 1,000 bonus.
- Come and join us and be active.

B. Student Government Report – Jameson Yingling, SG Vice President

- Good morning. I know I told you at the last meeting that I wouldn't be back but the President of Student Government resigned so here I am.
- It was a busy summer for Student Government. Four of us went to Washington, DC with Jennifer Goen to lobby on FGCU's behalf.
- Brad Pipenbrink is going to Tallahassee this coming Monday to a meeting called by the Governor.
- A conference call with the Chancellor is schedule for next week.
- Thirty students recently attended a retreat in Haines City.

- Student Government is working on a project with Dr. Yegidis and Dr. Snyder to get S.A.I. on line.
- Bonnie noted that only responses to the 8 core items will be posted. Frequency distributions, not ratings, will be used and information will only be available to students at FGCU. Bonnie asked the Senate if they were O.K. with this. She noted there is a task force working on and proposed that Paul Snyder and Lenore Benefield be asked to attend a Senate meeting to discuss this.
- H. St. Hill noted that during the summer, Brad Pipenbrink had called her to present the idea of putting the SAI results online. She directed him to present this to the Faculty Senate and talk with Paul Snyder and the Provost as well.

Action item:

- Nothing will be put online until the Faculty Senate discusses it further with IAT. Paul Snyder and Lenore Benefield will work with the SG and IAT. Paul and Lenore will present this outcome of the discussions at a future Faculty Senate meeting.
- Jameson said that students cringingly support the proposed tuition increases. Student Government wants to share responsibility with FGCU and realizes the implications of not doing so.
- Jameson told the Senate this would be his last year in office because he is graduating in the spring.

C. Facilities Parking – Chief Steven Moore

- Chief Moore said things would only get better from here on out and thanked everyone for their cooperation.
- Auxiliary parking lot was completed the Friday before classes started.
- It was not anticipated that the Loop Road would be totally blocked off at the construction site or the large number of people who would be on campus for the Presidential search process.
- During yesterday’s groundbreaking ceremony, the entire first floor of the parking garage was needed.
- There is a need to direct traffic in and out for the 2:00 p.m. rush starting around 1:45 p.m.
- We appreciate your patience. By the end of September, we should be in a routine. The new garage will provide 990 more spots. By next year, we should be in good shape.
- Please use Lot #2 as much as possible. We would appreciate your e-mails and comments.
- Provost Yegidis asked if they were ticketing students parking on the grass and Chief Moore responded, “Not at this time. We will see how it goes. Next week, we plan to begin stricter enforcement of students parking without decals.”
- Chief Moore said he would check with Kraft Construction as to how long Parking Lot #1 would be without lighting.
- H. St. Hill noted that Patrick Greene has agreed to continue to serve on the Parking Committee. Please address all questions to him.

E. Senate President’s Report – Halcyon St. Hill

- The Professional Development Funds guidelines document was distributed. The Professional Development Fund (PDF) Committee will review the document, make revisions, and bring it back to the Senate. I would like the Professional Development Committee to meet within the next two weeks so that the document can be presented before the Senate at our next meeting. The urgency is because several faculty members requested applications for the Professional Development Funds for travel this semester. We also want to have the Guidelines disseminated so that the application process can occur smoothly and in line with deadlines.
- The Faculty Senate Roster is still being updated because voting is still ongoing in some colleges. A revised version will be sent to each Senate Team by Tuesday with a request to meet to select a chair, discuss goals, and to have leadership identified for the 9/14/07

Senate Leadership meeting. I will ask Team Chairs from last year or randomly pick a person to call this first meeting. The Faculty Senate roster will be disseminated to all.

- At our next meeting, we will break out for a one-hour discussion session - like a mini retreat. We will discuss senate goals and priorities for this year. Information will be taken to our Leadership Committee to determine the goals and priorities that Senate will work on this year.
- Currently we have a 20% representation from each unit on the Senate per Bylaws. Win Everham will be working on the Bylaws.
- Thanks to Faculty Senate leaders and UFF for working on the faculty forums for presidential candidates. Peg Gray-Vickrey and the Presidential Search Committee for a job well done. I believe that Wilson (Brad) Bradshaw will be an excellent President.
- I am working on a Faculty Senate website with David Jaeger from Instructional technology (IT). The website template was shown by H. St. Hill; she asked the Senate for input and will send out the link as soon as it is available. Senators were asked to e-mail your ideas to H. St. Hill.

Action Items

- Bylaws Revision - Items approved last year are being incorporated by Abbe Finn. Win Everham is working on plans to revise the size of the Senate membership, and revision of current standing committees. He will bring these ideas to the Senate at a future date. Those interested in working on this committee, please contact Win Everham.
- H. St. Hill will be send the 4/23/07 letter from BOG regarding timelines for implementation of program proposals to the Graduate Curriculum Team, Undergraduate Curriculum Team, and the Graduate Affairs Team for review and discussion at their first meeting.
- H. St. Hill extended thanks to Provost Bonnie Yegidis and her staff for considering faculty needs, and preserving programs in the budget cutting process. She indicated that Bonnie made sure that she included the faculty through its senate representatives even though turn-around time was very short and during the summer.

III. Approval of Minutes:

Motion made and seconded to approve the minutes from the April 13, 2007 meeting; minutes approved as written.

IV. Old Business

- A. Senate Representation and Revision of Bylaws** - Win Everham, Parliamentarian
(Will be on next agenda)

V. New Business

- A. Professional Development Grant** – Halcyon St. Hill
(See above President’s Report)
- B. Athletics** – Cecil Carter
(Will be on next agenda)
- C. Turnitin** - Kathleen Davey
 - Kathleen explained that turnitin.com (see handout) is a national software service on which student papers can be submitted and checked for plagiarism. Basically two questions were raised: (1) Is this a part of academic records with the student’s identification on line, and (2) What copyright issues are involved? If a student’s name and identification are included in the submission to turnitin.com, it would be necessary to have the permission of the student.
 - Faculty need to instruct students that papers need to be submitted in Microsoft Word format and that their names and other personal identification should be typed in the header, and/or they should remove their names and other personal identification before uploading.
 - Looking into the status of and who is actually using.

- It is also important to have a standard statement for faculty who currently are using. Some faculty is using “Academic Honesty” policy. It does not appear to be an institutional issue. We need to look at copyright issues and the rights of students if they don’t want their papers kept on database.
- Kathleen apologizes for any confusion regarding the email that was distributed. It was not the intention to write policy, only to inform faculty of some concerns.

Adjournment

The meeting adjourned at 11:10 a.m.

VI. Announcements

- **Date of Next Senate Meeting:** 9/14/07
- **Senate Leadership:** 9/14/07