



Florida Gulf Coast University
Office of Financial Aid & Scholarships
Fax: (239) 590-7923

BUDGET INCREASE REQUEST

Student's Name

UIN

Phone Number or Email

The budget or Cost of Attendance (COA) for a student is an estimate of the student's educational expenses for the academic year that the student is enrolled. The budget is used to determine the amount of financial aid that a student can receive during their period of enrollment. The budget is determined within the federal guidelines and consists of tuition and fees, living expenses and books and supplies. Additional items may be considered to adjust the budget that may not have been included in the standard budget determination. It is recommended that you meet with a financial aid advisor prior to submitting this form. Submission of this form does not guarantee approval.

Circumstances that may warrant an increase in your budget include:

Dependent Care Expenses:

May only be considered during periods of time when dependent care is necessary while student is in class, studying, attending other class related activities or commuting to or from school. Excluded are times when dependent care is needed for student or spouse's employment. If you are married, your spouse is expected to contribute one-half costs. Written statement listing name, age, and weekly cost must be submitted, along with a signed statement from dependent care provider (not family) stating the dates, times of attendance, and cost per hour, day, or week. Proof of payment must be provided. This can be a receipt or a contract from the facility.

Disability/Special Needs Related Expenses:

Can be considered if the student has specific expenses as a direct result of school attendance and the disability. The costs cannot be covered by any other agency, such as social services, vocational rehabilitation, health care agency, and others. Please attach a statement that explains the expense and copies of paid receipts. A doctor's note or medical documentation should be included.

Study Abroad Expenses:

Please provide a statement explaining why additional expenses will be incurred. Include documentation showing the cost of the program, the number of credit hours, the destination, and dates of the program. Must be within the same academic year.

Other Educational Related Expenses:

Must include a statement and documentation that describes the expense and extenuating circumstance. Documentation should show cost, date or date range, and receipt of payment if possible.

Student Signature

Date

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